



INTERNATIONAL SCHOOL LEARNER Contract of Enrolment

INTRODUCTION

Kia Ora, Talofa Lava, Malo e lelei, Kia Orana, Bula Vinaka, Fakalofa Lahi atu and Greetings in the name of our Lord and Saviour Jesus Christ.

I extend a warm greeting from Wesley College to all International School Learners.

Wesley College provides leadership in many aspects of education and enjoys national and international recognition for academic excellence, sporting achievement and the quality of our church and cultural endeavours.

International School Learners are an important part of the Wesley College community and their contribution is valued. International awareness and understanding is so important for all our students in today's world.

International School Learners are provided Pastoral Care by following staff members:

Director of International School Learners:	Dr Brian Evans
International School Learner Coordinator:	Mr Lesley Vainikolo
The Superintending Chaplain:	Rev. Ieremia Amituana'i
The Guidance Counsellor:	Mrs Janice Collins-Evans

An English language proficiency test for admission is initially assessed using the school reports, a second test is completed by the Deputy Principal during orientation. If required students are placed on an ESOL course at an appropriate level if necessary.

In welcoming prospective students from all over the world Wesley College give's an assurance to support you and care for you in all aspects of your school life and life generally in New Zealand.

Best wishes.

Dr Brian Evans
PRINCIPAL/DIRECTOR OF INTERNATIONAL SCHOOL LEARNERS

NEW ZEALAND GOVERNMENT REQUIREMENTS

The New Zealand Government requires students who do not hold New Zealand Citizenship or New Zealand Residency to have:

1. a current student visa;
2. a current student permit with Wesley College named as the education provider;
3. paid the International School Learner tuition fee;
4. Uni-Care medical and travel insurance; and
5. a nominated New Zealand Caregiver.

FEES SUMMARY

The following is a summary of the costs for an overseas student to attend Wesley College in 2026:

International School Learner Tuition Fee	NZ\$8,690
Stationery / Personal Expenses (Approximate)	NZ\$1,000
Uniform (approximately)	NZ\$1,000
NCEA (Literacy and Numeracy examination fee) Year 9-10	NZ\$ 383.30
NCEA (examination fee) Year 11 - 13	NZ\$ 383.30
NCEA (Scholarship Assessment fee) Year 13	NZ\$ 88.90

NOTE: NCEA fees must be paid in the year of the exam, if not it will not be awarded

Unicare Medical Insurance (Approximate)	NZ\$ 690.11
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NOTE: Unicare Medical Insurance may increase in 2026

Students in New Zealand will also face personal expenses.

INTERNATIONAL SCHOOL LEARNER TUITION FEES

The International School Learner Tuition fee for 2026 is NZ\$8,750 per year.

Students enrolling for the first time in 2026

The New Zealand Immigration Service will not issue a Student Visa unless there is proof of payment of this fee. To ensure that this receipt is issued and the visa application processed in time for the student to travel to New Zealand during the last week of January this fee should be paid by 1 December 2025.

Existing students returning in 2026

Most student visas expire at the end of March 2026. The visa must be renewed for the remainder of 2026. Wesley College does not process the renewal of a Student Visa. Should a student return with a Visa that is due to expire his/her passport will be posted back to you for processing.

The International Tuition fee must be paid in full by **1 January 2026** to enable a receipt to be produced for you to use when making an application to renew the Student Visa.

VISAS

The costs of obtaining a visa to enter New Zealand are the responsibility of the student's family. Medical screening and a Police Clearance are required.

Details of these requirements may be obtained from New Zealand Embassies / Consulates.

MEDICAL AND TRAVEL INSURANCE

The New Zealand Government requires all International School Learners to have up-to-date medical and travel insurance. It is the responsibility of the family to ensure their son/daughter is registered with a recognised medical insurance scheme. This insurance must be a comprehensive scheme, covering general medical expenses, hospital expenses and specialist fees, dental expenses and physiotherapy.

The provider Wesley College uses is Uni-Care.

Wesley College is able to provide information about a medical insurance.

AGENTS

Wesley College does not use Agents.

NEW ZEALAND DESIGNATED CAREGIVER

The New Zealand Government requires all International School Learners to have a New Zealand Caregiver. This caregiver provides accommodation during term, holiday breaks and College exeats. International School Learners enrolled at Wesley College can nominate a caregiver who resides in the greater Auckland Area or alternatively a homestay can be organised. Wesley College staff will visit the caregiver/homestay address to approve and monitor homestay or designated care in accordance with the requirements of the New Zealand Ministry of Education Code of Practice. All persons aged 18 years and over who live at the address are required to complete a Police Vet.

SAFEGUARDING AND CHILD PROTECTION

Wesley College is committed to creating a “Safe Environment” and to ensure the well-being of everyone under Wesley College’s care. Therefore, Wesley College has a zero-tolerance stance on child abuse and neglect as part of our commitment to a holistic approach to Safeguarding. Wesley College takes all reasonable steps to ensure the welfare and well-being of rangatahi remains our priority.

We seek to advocate and uphold rangatahi’s rights to safety and protection and empower their voice and participation in our safeguarding journey. This includes us creating safe channels and environments to support rangatahi, whanau, home stay providers and staff in speaking up and speaking out on any child safety complaints or concerns. Wesley College commits to providing designated safeguarding staff and to operating above legislative requirements by leading safeguarding and child protection best practices in all our undertakings.

We can achieve this commitment through our:

Vision: When our service is our well-being, our well-being is served.

School Motto: By Faith, By Learning, By Hard Work

Kairangi Values: Family, Respect, Responsibility, Excellence

UNIFORMS

The Wesley College uniform is sold by SAS Sport, 28 Wood St, Papakura
Mon-Fri, 9am – 4.30pm, Phone (09) 2998412

PERSONAL EXPENSES

The following are examples of personal expenses that are the responsibility of the student:

- air fares to and from New Zealand (and within New Zealand if applicable)
- living expenses during the holidays
- uniform and stationery
- major sporting gear, e.g. rugby boots
- personal items, toilet gear (toothpaste, toothbrushes, hair gel)
- hair cuts

CODE: Wesley College has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International School Learners published by the New Zealand Qualifications Authority (NZQA). Copies of the Code are available on request from this institution website at.

<https://www2.nzqa.govt.nz/about-us/news/understanding-the-code-for-international-learners-in-new-zealand/>

IMMIGRATION: “Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at <http://www.immigration.govt.nz>.”

ELIGIBILITY FOR HEALTH SERVICES: Most International School Learners are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly funded services are available through the Ministry of Health, and can be viewed on their website at <https://www.health.govt.nz/>

ACCIDENT INSURANCE: The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at <http://www.acc.co.nz>

MEDICAL AND TRAVEL INSURANCE: International School Learners must have appropriate and current medical and travel insurance while studying in New Zealand. UniCare is the provider for medical insurance to Wesley College. For further information for UniCare at [Uni-care](#)

OTHER USEFUL LINKS:

Student complaints:	International Student Learner Complaints
Study in New Zealand:	http://www.studyinnewzealand.govt.nz
New Zealand Now:	http://www.newzealandnow.govt.nz
Tourism New Zealand:	http://www.tourismnewzealand.com
Education NZ website:	www.enz.govt.nz



CONTRACT OF ENROLMENT

This is the Contract between the Parent and Wesley College.

If Wesley College ("School") accepts the Student named in the Application for Admission ("Student") for tuition in New Zealand, the following terms and conditions shall apply:

1. The School shall provide tuition in accordance with the New Zealand Ministry of Education Code of Practice for the Pastoral Care of International School Learners.
2. The School shall approve and monitor homestays or nominated caregivers in accordance with the requirements of the New Zealand Ministry of Education Code of Practice to ensure the safety and wellbeing of International Student Learners.
 - Parents of International School Learners who have nominated their own caregiver must ensure the caregiver resides in the greater Auckland area.
 - The International School Learner coordinator will organise to visit homestays and nominated caregivers.
 - Designated caregivers and any person over the age of 18 residing at the residence are required to be Police vetted.
3. The Parents or legal Guardians of the Student who have signed the Application for Admission on behalf of the Student ("Parents") irrevocably appoint and authorise the Principal of the School (or such other person as may be appointed by the School to carry out the Principal's duties) to:
 - Receive information from any person, authority or corporate body concerning the Student including, but not limited to, medical, educational or welfare information.
 - Provide consents in respect of any activity carried out and authorised by the School.
 - Receive financial information relating to the Student, including bank accounts or income of the Student while in New Zealand.
 - Provide consents that may be necessary to act on the Student's behalf in the event of a medical emergency where it is not reasonably practicable to contact the Parents.
4. The Parents irrevocably authorise the Principal of the School to advise the Student's caregivers (whether or not arranged through the School) of all matters and information required to be provided to Parents of any Student under the Education Act 1989. The Parents agree to appoint the caregiver as their representatives in New Zealand to receive such information in their absence.
5. The Parents agree to provide the School with academic, medical or other information relating to the well-being of the Student.
6. The School shall use its best endeavours to ensure the safety, health and well-being of the Student but shall not be liable for:
 - Any damage or harm caused to the Student or the Student's property arising out of the Student's homestay (whether or not such homestay was arranged by or through the School);
 - Any damage or harm caused to the Student or the Student's property while attending the School unless the harm was a result of gross negligence on the part of the School.
 - Any damage or harm caused to the Student or the Student's property outside normal school hours and in the case of Student's property shall not be responsible for any damage to such property that may occur outside the School's premises.

Signature of Parent: _____

7. Without restricting Clause 6, but subject to Clause 8, the School's liability in relation to the supply of services to the Parent is limited to the amount of fees paid by the Parent for the provision of the services in respect of which liability arises.
8. The School reserves the right to review the placement of an International School Learner in a year level appropriate to their ability.
9. Nothing in this Agreement limits any rights the Parents and/or Student may have under the Consumer Guarantees Act 1993.
10. Either Party may terminate this agreement at any time upon three (3) weeks written notice. If terminated the refunds policy for International School Learners as outlined in Schedule 1 ("Refunds Policy") shall apply. A copy of the Policy is included with the International School Learner Handbook.
11. It is agreed that terms for suspension, expulsion and exclusion of International School Learners is provided for under the International School Learner Discipline Policy and the Stand down and suspension Procedure. Any decision under these provisions to expel or exclude the Student shall terminate this Agreement and the Refunds Policy shall apply. The Parents shall have no claim in damages or for any compensation if this Agreement is terminated in these circumstances. A copy of the Discipline Policy and Procedure is included with the International School Learner Handbook.
12. It is agreed that the terms for the transfer of care procedure for International School Learners is defined as the safe and effective handover of an International School Learner providing continuity of care while minimising risk. This can include getting a student to the international airport, other travel arrangements or the hand over to a parent approved person. A copy of the Transfer of Care procedure is included with the International School Learner Handbook.
13. If the student does not attend school for 20 days without legitimate reason, they will be withdrawn from the course and their contract with the school terminated. The NZ Immigration service will be notified. A copy of the Attendance Policy is included with the International School Learner Handbook.
14. Neither Party shall be in default or in breach of their obligations under this Agreement to the extent that the performance of those obligations is prevented by an event of *force majeure*. Force majeure means an event beyond the reasonable control of the Party seeking to rely on force majeure.
15. This Contract shall be construed and take effect in accordance with the domestic laws of New Zealand. Any legal action or proceedings arising out of or in connection with this Agreement the Parents irrevocably submit to the jurisdiction of the Courts of New Zealand. The Parents agree that proceedings may be brought before any Court including any forum constituted under the Arbitration Act 1908 within New Zealand, and waive any objection to proceedings in any such Court or forum on the grounds of venue or on the grounds that the proceedings have been brought in an inconvenient forum.
16. The Parents agree that the Student will comply with school rules and policies.
17. Notices given under this Contract must be in writing and given to the addresses set out in the application forms. Those sent by post shall be deemed to have been received five (5) days after posting.

Signature of Parent: _____

18. This Contract forms the entire understanding of all Parties and overrides any prior promises, representations, understandings or agreements. The terms of the Contract may be changed by the School in writing to the Parents and shall continue in force while the Student is enrolled with Wesley College.

19. The Parents acknowledge that:

- Personal information of the Parents and/or Student collected or held by the School is provided and may be held, used, and disclosed to enable the School to process the Application for Tuition, provide tuition and homestay services to the Student, provide to the Student and/or Parents advice or information concerning products and services the School believes may be of interest to the Student and/or Parents, and to enable the School to communicate with the Student and/or Parents for any purpose;
- All personal information provided to the School is collected and will be held by the School at 801 State Highway 22, Paerata, Pukekohe. Phone (64 9) 2370224
Fax: (64 9) 2383582
- If the Student/Parents fail to provide any information requested in the Contract for Enrolment, the School may be unable to process the application.
- The Student/Parents have the right under the Privacy Act 1993 to obtain access to and request corrections of any personal information held by the School concerning them.
- The Student/Parents authorise the School to obtain at any time from any person or entity any information it requires to process and/or accept the contract for enrolment or to perform or complete any of the other purposes under this Agreement. The Parents authorise any such person to release to the School any personal information that person holds concerning the Student/Parents.

20. The conditions in this Contract of Enrolment apply for the whole time the Student is enrolled at Wesley College.

ACCEPTANCE OF TERMS

The following acknowledgements must be signed. If the student is under the age of 20 years the signature must be that of a Parent or Guardian.

- I guarantee the good behaviour of the Student in New Zealand.
- I accept the right of the school to effect a change of course if this is seen to be in the best interests of the Student.
- I have read, understood, and signed the Application for Admission, which shall apply if the application is successful.
- I understand that the Student may not own or drive a vehicle while a Student at Wesley College.
- I understand that my child's nominated caregiver must reside in the greater Auckland area.
- I understand that all persons who reside at the nominated caregivers address who are aged 18 years and over must undertake a Police Vet.
- I understand the Student must live either in accommodation approved of and monitored by Wesley College, or with his/her Parent.
- I have read and understood the attached terms and conditions for enrolment including the International School Learner policies and procedures included in the International School Learner Handbook.

Full Name:	
Relationship to Student:	
Signed:	Date:

The Contract of Enrolment shall be the terms and conditions by which tuition shall be provided to the Student. If, the Student is under the age of 20 years, the terms are signed by a Parent or Guardian, then the Parent or Guardian shall be bound by these terms and conditions. If the Student is aged 20 years or over then the duties, obligations and authorisations of the Parents of the Student set out in these terms and conditions shall attach to the Student, and all references to “Parents” shall be read accordingly.

Please return this form to:

The Principal Wesley College
PO Box 58
Pukekohe 2340
Auckland
NEW ZEALAND

Phone: 64-9-2370224

E-mail: barbaran@wesley.school.nz