

CONFIRMED MINUTES

SCHOOL BOARD



At the **School Board** on **26 Feb 2026** these minutes were **confirmed as presented**.

Name:	Wesley College
Date:	Thursday, 27 November 2025
Time:	5:00 pm to 6:30 pm (NZDT)
Location:	Wesley College Meeting Room beside the Dining Room, 801 State Highway 22, Paerata
Board Members:	(Presiding Member) Patisepa Tāla'imanū, (Principal) Brian Evans, (Parent Representative) Stewart Baker, (Parent Representative) Faaolataga Misikopa-Leasi, (Student Representative) Mika Mataka, (Parent Representative) Savanna Ermias, (Parent Representative) Pauli Moeakiola, (Proprietor's Representative) Jeffry Moeakiola, (Staff Representative) Jean-Paul Eason
Attendees:	(School Board Secretary) Barbara Ngataki
Apologies:	(Proprietor's Representative) Gillian Laird
Notes:	Jeffry Moeakiola (Late 5.57pm)

1. CONSTITUTION OF MEETING

1.1 Meeting opened



Meeting Opened with Prayer

Mr Stewart Baker opened the meeting with Prayer.

Decision Date: 27 Nov 2025

Outcome: Approved

2. Administration

2.1 Apologies



Receive Apologies

It was agreed to receive apologies from Ms Laird and, Mr J Moeakiola for lateness

Decision Date: 27 Nov 2025

Outcome: Approved

2.2 Receive Acknowledgements



Acknowledgements

The Board acknowledged the passing of the Hon. Roger Neville McClay QSO, past student 1959-1961

Decision Date: 27 Nov 2025

Outcome: Approved

2.3 Minutes

School Board 30 Oct 2025, the minutes were confirmed as presented.

2.4 Action List

Due Date	Action Title	Owner(s)
28 Aug 2025	Wesley College History Book Status: Not Started	(Principal) Brian Evans
27 Nov 2025	Miss Katie Mitchell - Maternity Leave Status: Completed on 6 Nov 2025	(School Board Secretary) Barbara Ngataki
27 Nov 2025	Mrs Natalie Faitala-PPTA National Executive for 2026-2027 Status: Completed on 6 Nov 2025	(School Board Secretary) Barbara Ngataki
27 Nov 2025	Code of Conduct Status: Completed on 19 Feb 2026	(School Board Secretary) Barbara Ngataki
27 Nov 2025	Mr Pauli Moeakiola Status: Completed on 3 Nov 2025	(School Board Secretary) Barbara Ngataki

2.5 Correspondence



Receive/Approve Correspondence

The Board received with regret the resignations of:

- Mr Divnesh Singh, teacher of Mathematics and Numeracy Co-ordinator effective 26/01/2026.
- Ms Misty Edmonds, School Board member effective immediately

It was agreed to approve the outward and receive the inward correspondence.

Decision Date: 27 Nov 2025

Mover: (Parent Representative) Pauli Moeakiola

Seconder: (Parent Representative) Stewart Baker

Outcome: Approved



Mr Divnesh Singh

A letter of acknowledgement to be sent to Mr Divnesh Singh

Due Date: 26 Feb 2026

Owner: (School Board Secretary) Barbara Ngataki



Ms Misty Edmonds

Letter of acknowledgement to be sent to Ms Edmonds.

Due Date: 26 Feb 2026

Owner: (School Board Secretary) Barbara Ngataki

2.6 Delegations

2.7 2025-2026 Sub-committees/Terms of Reference Reminder



Terms of Reference and Sub-committees

Ms Tala'imanū advised she will provide a template that members can use to draft their terms of reference.

It was agreed to approve the sub-committees with amendments.,

Decision Date: 27 Nov 2025

Outcome: Approved

2.8 Interests Register

3. Management Reports

3.1 Student Representative Report



Receive the report of the Student Representative

Mr Mika Mataka advised that student feedback following the opening of the new outdoor area has been positive. Students love the new space, common areas, the basketball courts is one of the most popular features. Its a great space to hang out and relax in. The space is easier to get to then the fields, it has brightened up the whole area. The shaded eating space is also a great space for students.

Mrs Tāla'imanū agreed with Mr Mataka the space is a wonderful addition to the school and students.

Mrs Misikopa-Leasi felt there may be an opportunity to hire out the space to the community for special occasion's.

The Principal advised he looking at adding more colour maybe the school motto/values can be placed around the space.

Mrs Tāla'imanū suggested House colours.

It was agreed to receive the report of the Student Representative.

Mr Mataka left the meeting at 5.27pm

Decision Date: 27 Nov 2025

Mover: (Parent Representative) Stewart Baker

Second: (Parent Representative) Faaolataga Misikopa-Leasi

Outcome: Approved

3.2 Principal's Report



Receive the Principal's Report

The Principal highlighted sections of his report.

Prize Giving was a very special day with a high number of students receiving scholarships.

The school roll is going well at the moment.

The Principal advised he tries to meet with all the new families enrolling their children. The feedback is positive from families; they really want their children enrolled at the school.

The child safety report and the improvement plan is progressing well. It is a huge piece of work, the recommendations and outstanding recommendations are now starting to come to a close; the Principal is hoping by mid Term 1 the setup will be fully imbedded and completed.

The achievement report is looking healthy at the moment.

Pending the results of the external examinations Level 2 is likely to be mid 80% to 90% passed.

There are possibly a small number of students who the school will work with at the beginning of the year to get across the line.

Mrs Tāla'imanū enquired when does families receive the final results.

The Principal advised mid-January the results are provided but students still have until the end of February to gain their credits before NCEA closes off.

The Principal advised that students come to Wesley College with very low reading ability which requires a lot of work to lift their reading levels. The Principal advised the junior reading data is outstanding in Year 9 we have 50 out of 66 students now reading at the appropriate level. Year 10 is just below their reading age which still needs work but is not too bad.

Student wellbeing and behaviour has been reasonably good this term considering the challenges that students have had to face with the closure of the hostels not once but twice. The students are resilient and have remained upbeat and positive.

Mr Eason referenced L3 Credit Achievement breakdown, Key observations, if the data could be a bit clearer ie total out of 55 students, 23 passed = 41%.

It was agreed to receive the report of the Principal.

Decision Date: 27 Nov 2025
Mover: (Parent Representative) Faaolataga Misikopa-Leasi
Seconder: (Staff Representative) Jean-Paul Eason
Outcome: Approved

3.3 Reaffirming our commitment to the Tiriti o Waitangi



Te Tiriti o Waitangi

Following discussions about the Special Character, Methodist Ethos and the College's commitment to Maaori and Pasifika families the board affirmed its commitment to upholding the principles of te Tiriti o Waitangi.

It was agreed a letter/statement be forwarded to our families affirming the boards continued commitment to uphold the principles of te Tiriti o Waitangi.

Decision Date: 27 Nov 2025
Mover: (Parent Representative) Pauli Moeakiola
Seconder: (Parent Representative) Stewart Baker
Outcome: Approved

3.4 Finance Report



Receive the Finance Report

Mrs Tāla'imanū presented the finance report for the month ended October 2025.

Mrs Tāla'imanū noted the Profit and Loss

There is currently year to date deficit of \$9,945, which is related to

- Government Grants year to date shortfall of \$31,926 0.9%
- Additional co-curricular expenditure due to school camps

Curriculum expenditure is tracking on budget for the year, expenditure for curriculum is stopped at the end of October

Cash Flow

Cash flow is positive on the year budget, which shows good management of spending.

Working capital is \$462,366, school operations are OK at the moment.

Still awaiting funds owing from schools for the Rugby Tournament.

A copy of the Finance report will be emailed to the Board.

Any questions please email Mrs Tāla'imanū for follow up.

Decision Date: 27 Nov 2025



October Finance Report

A copy of the October Finance report to be forwarded to board members.

Due Date: 26 Feb 2026

Owner: (School Board Secretary) Barbara Ngataki



2026 Draft Budget

Mrs Tāla'imanū presented the 2026 draft budget for approval in principle noting:

Working capital \$352,076

Cashflow \$306,803

Capital Expenditure \$163,849

Net deficit at the end of the year \$89,656

Mrs Tāla'imanū also noted Trust Board currently financially funds 3.4 FTE teachers which includes two Life & Faith teachers and Te Manu Arataki Maaori, 0.4 FTE plus allowances for a senior staff member to review hostel procedures and the Director of Business Services

Mrs Tala'imanū will contact the Trust Board to discuss if the funding will continue.

It was agreed to approve in principle the 2026 draft budget.

A copy of the 2026 draft Budget will be emailed to the Board.

Any questions please email Mrs Tāla'imanū for follow up.

Decision Date: 27 Nov 2025

Mover: (Staff Representative) Jean-Paul Eason

Seconder: (Parent Representative) Savanna Ermias

Outcome: Approved



2026 Draft Budget

A copy of the 2026 draft budget to be forwarded to board members.

Due Date: 26 Feb 2026

Owner: (School Board Secretary) Barbara Ngataki



School Camps/Polyfest

Mrs Tāla'imanū advised a huge expense to the school was the school camps and polyfest, a suggestion is the camps and polyfest alternate years ie 2027 students attend Polyfest - no camp, in 2028 attend school camp - no polyfest.

It was agreed school camps and polyfest alternate commencing in 2027.

It was also agreed that it be signposted now so staff and families are aware of the change.

Decision Date: 27 Nov 2025

Mover: (Proprietor's Representative) Jeffry Moeakiola

Seconder: (Parent Representative) Savanna Ermias

Outcome: Approved



School Camps / Polyfest

The alternate years for school camps and polyfest be signposted now so staff and families are aware.

Due Date: 26 Feb 2026
Owner: (Principal) Brian Evans

3.5 EOTC Applications



EOTC Approval in Principle - 1st XV Rugby Abu Dhabi Trip

Following discussions it was agreed to approve in principle the 1st XV Rugby trip to Abu Dhabi 12/12/2026 - 19/12/2026 to allow fundraising to commence. Full EOTC documents to be presented to the board well in advance of the trip for final approval.

Decision Date: 27 Nov 2025
Mover: (Parent Representative) Stewart Baker
Seconder: (Proprietor's Representative) Jeoffry Moeakiola
Outcome: Approved

3.6 2026 Meeting Dates



2026 Meeting Dates Confirmed

It was agreed to confirm the 2026 meeting dates as presented.

The Principal advised the Property and Finance meeting dates should be prior to the board meeting to enable the reports to be presented in time.

Mrs Tāla'imanū advised the meetings are usually online and will discuss with Mrs Bellette about holding the meetings on the Tuesday prior to the meetings where possible to allow time for the reports to be completed and presented for the meetings.

Decision Date: 27 Nov 2025
Mover: (Parent Representative) Savanna Ermias
Seconder: (Parent Representative) Faaolataga Misikopa-Leasi
Outcome: Approved

4. Other Business

4.1 In-Committee



Moved In-Committee

It was agreed at 6.16pm the public is excluded from this part of the meeting, to discuss matters which, in public would infringe the privacy of a natural person under Section 9(2) (a) of the Official Information Act 1982. The Board moved out of in-committee at 6.25pm.

It was agreed to record in the open section of the Board meeting:

2026 Principal's Sabbatical - Acting Principal's Appointment

Mrs Charlotte Saunders has been appointed the Acting Principal during the Principal's 2026 Sabbatical leave.

Parent Representative Vacancy

Following receipt of the resignation of Ms Edmonds the board has agreed to fill the vacancy by selection.

Parents and caregivers will be notified of the vacancy, if fewer than 10% of eligible voters request an election the board may continue to selection.

Decision Date: 27 Nov 2025
Mover: (Presiding Member) Patisepa Tāla'imanū
Seconder: (Parent Representative) Savanna Ermias
Outcome: Approved



School Board Vacancy

Mrs Ngataki to advertise the vacancy to families and notify the board of the outcome after 28 days.

Due Date: 28 Nov 2025
Owner: (School Board Secretary) Barbara Ngataki

5. Meeting closed

5.1 Close the meeting

Next meeting: No date for the next meeting has been set.

New Actions raised in this meeting

Item	Action Title	Owner(s)
2.5	Mr Divnesh Singh Due Date: 26 Feb 2026	(School Board Secretary) Barbara Ngataki
2.5	Ms Misty Edmonds Due Date: 26 Feb 2026	(School Board Secretary) Barbara Ngataki
3.4	October Finance Report Due Date: 26 Feb 2026	(School Board Secretary) Barbara Ngataki
3.4	2026 Draft Budget Due Date: 26 Feb 2026	(School Board Secretary) Barbara Ngataki
3.4	School Camps / Polyfest Due Date: 26 Feb 2026	(Principal) Brian Evans
4.1	School Board Vacancy Due Date: 28 Nov 2025	(School Board Secretary) Barbara Ngataki

(Presiding Member) Patisepa Tāla'imanū
 5 Mar 2026