



**TE KAARETI O WETERE**

**Our College Community**  
*A Guide for New Students and Whaanau*

# Contents

<b>Welcome</b> <ul style="list-style-type: none"><li>- Wesley College - Who are we?</li></ul>	3
<b>Your First Day</b>	6
<b>Life at Wesley College</b> <ul style="list-style-type: none"><li>- The College Day</li><li>- Pastoral Support and Wellbeing</li><li>- STYMIE</li><li>- Our House System</li><li>- Kairangi Expectations</li><li>- Online Safety</li></ul>	6
<b>Learning at Wesley College</b> <ul style="list-style-type: none"><li>- Junior School</li><li>- Senior School</li><li>- Tracking Progress</li><li>- Technology in Learning</li><li>- Careers</li><li>- Homework Expectations</li></ul>	14
<b>Attendance</b> <ul style="list-style-type: none"><li>- Reporting an Absence</li><li>- Early Notification System</li></ul>	16
<b>Student Voice</b> <ul style="list-style-type: none"><li>- Student Council</li><li>- Student Leadership</li><li>- School Board</li><li>- Focus Groups</li></ul>	17
<b>Concerns and Complaints</b> <ul style="list-style-type: none"><li>- Our Process</li><li>- What if I'm Not Satisfied?</li></ul>	18
<b>Practical Information</b> <ul style="list-style-type: none"><li>- School Uniform and Grooming</li><li>- Away for the Day</li><li>- Out of Bounds</li><li>- Staying Connected</li><li>- Security Cameras</li><li>- Student Vehicles</li><li>- Personal Property</li><li>- Chewing Gum</li></ul>	19

# Welcome to Wesley College

I am delighted to welcome you to our wonderful Wesley community. Whether you are new to our College or a returning student, we are here to support you every step of the way.

This guide is designed to answer any questions you may have about life at Wesley College—including details for your first day, equipment, and our behaviour expectations.

One of the first things you'll notice is that we are a small school; this allows our teachers to get to know you quickly and support your individual learning journey. We are also focused on your future, helping you develop the skills, confidence, and interests that will guide you toward your ambitions beyond school.

## Special Character and Kairangi Values

You will hear us talk about our Special Character and our Kairangi Values— these are our guiding principles that shape our unique, personalised approach to education. Through individual attention and excellent pastoral care, we want every student to achieve their academic best.

## The Role of Parents/Whaanau

Parents/caregivers and whaanau play a crucial role in their child's education. Throughout this guide, we share ways families can support academic progress and character development. We are here to help—so please get in touch with any questions. Enjoy your journey with us at Wesley College.

Ngaa mihi nui

Dr Brian Evans,  
Principal

---

## Wesley College - Who Are We?

### Vision

'Tooku manaaki tooku toiora, Tooku toiora tooku manaaki  
When service is my wellbeing, my wellbeing is served'

### Mission Statement

By Faith - Whakapono  
By Learning - Ako  
By Hard Work - Puku Mahi

The Methodist ethos - our Rangatahi are prepared to lead positive change wherever they are.

<b>BY FAITH</b>	<b>BY LEARNING</b>	<b>BY HARD WORK</b>
<b>We are Methodist.</b>	<b>We are committed to providing the best teaching and learning.</b>	<b>Through hard work and service, we will develop staff and student leadership.</b>
<b>Christian values shape our College culture.</b>	<b>Matarauka Māori will be at the forefront of our endeavour.</b>	<b>The College will provide an inspirational learning environment for students.</b>

We are a Christian, multi-ethnic, multi-faith, socially diverse school affiliated with the Methodist Church of New Zealand, Te Haahi Weteriana o Aotearoa. Wesley College was established to provide education with a Special Character.

### Our Special Character

Simply stated:

- We are Christian in practice
- We are Methodist in ethos
- We are Accepted for who we are
- We are Called to be God's people to do God's work
- We Belong to the Wesley College Family and the wider family of God.

### Treaty of Waitangi

The Methodist Church of New Zealand - Te Haahi Weteriana o Aotearoa is a Treaty-based Church that expresses its governance in a bi-cultural, power-sharing partnership between Te Taha Maori and Tauwiwi.

Wesley College has an obligation and a commitment to develop policies and practices that reflect New Zealand's dual cultural heritage. Wesley College is committed to KaHikitia.

### Community

Wesley College is proud of the diverse communities it represents and believes that a balanced and inclusive approach to working with and for the community results in a just experience for all. Our Methodist special character is at the forefront of all we do.

### School Motto

The school motto embraces the core values for Wesley College. The motto, "Fide Litteris Labore" translates as "By Faith, By Learning, By Hard work. That is, the Christian faith, learning and academic attainment, as well as hard work contributes to our core values.

### A Safeguarding Culture

Wesley College is committed to creating a "Safe Environment" and to ensuring the well-being of everyone under Wesley College's care. Therefore, Wesley College has a zero-tolerance stance on child abuse and neglect as part of our commitment to a holistic approach to Safeguarding. We take all reasonable steps to ensure the welfare and well-being of rangatahi is our priority.

Wesley College is committed to providing designated safeguarding staff and to operating above legislative requirements by leading safeguarding and child protection best practices in all our undertakings. This year we have appointed a **Safeguarding Officer** who will work alongside our staff, students and families to ensure Wesley College is a safe and secure environment where all our young people can thrive.

### Kairangi Values

Every decision relating to curriculum and every interaction that takes place at Wesley College reflects the values of the individuals involved and the collective values of the institution. Our daily Kairangi values are Family, Respect, Responsibility and Excellence. They are woven into the fabric of school life.

### Profile of a Wesley College Graduate 2024-2028

(Developed by staff and students)



---

## Your First Day

School starts with Chapel at 8.50 a.m. Students are expected to arrive by 8.40 a.m. except for Wednesdays when Chapel starts at 9.20 a.m.

If you are joining us on the first day of the school year, you will be welcomed to Wesley College with a Powhiri. The Powhiri will be followed by whakanoa in the Dining Hall. At the start of each year, we also hold our Service of Beginnings; students are expected to wear their Number One uniform for both of these College events and families are warmly invited.

If you are joining us during the year, please come to the College Office at 8.30 am. You will be met by a member of staff who will issue you with your timetable and introduce you to your buddy and Academic Mentor.

You will find our stationery lists on the school website and included in your welcome pack.

## Life at Wesley College

### The College Day

- The school day always starts with Chapel; this is part of our Special Character and is compulsory.
- We operate a 10-day timetable structure and three 90-minute blocks. Academic Mentoring takes place three times a week.
- Please note that we have a later start on a Wednesday

	Monday	Tuesday	Wednesday	Thursday	Friday
8.20 am			STAFF PD		
8.50 am	CHAPEL	CHAPEL		CHAPEL	CHAPEL
9.10 am	BLOCK 1	BLOCK 1	9.20 am CHAPEL	BLOCK 1	BLOCK 1
10.40 am	INTERVAL	INTERVAL	9.40 am BLOCK 1	INTERVAL	INTERVAL
11.10 am	BLOCK 2	BLOCK 2	11.10 am INTERVAL	BLOCK 2	BLOCK 2
12.40 pm	AM TIME	AM TIME	11.40 am BLOCK 2	AM TIME	SINGING & WAIATA PRACTICE
1.10 pm	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
1.50 pm	BLOCK 3	BLOCK 3	BLOCK 3	BLOCK 3	BLOCK 3
3.20 PM	SCHOOL ENDS EXTRA-CURRICULAR ACTIVITIES				

Students are provided with breakfast and lunch in the dining hall each day.

**In the event of an absence, please call 09 2370224 or alert us via School Bridge.**

# Pastoral Support and Wellbeing

*Supporting our students, every day*

## Wellbeing

At Wesley College, the safety and wellbeing of our students is at the heart of everything we do.



In Te Ao Maori, there is a holistic view of health and wellbeing, known as hauora.

Te Whare Tapa Whā was developed by Sir Mason Durie in 1984. The model describes health and wellbeing as a wharenuī/meeting house with four walls.

Each wall represents an aspect of wellbeing. Our connection with the whenua/land forms the foundation.

When all these things are in balance, we thrive. When one or more of these is out of balance our wellbeing is impacted.

Our dedicated pastoral and safeguarding team works alongside families to every young person feels happy, confident and supported; this helps to build the necessary resilience to face challenges both in and out of the classroom.

Whether it's a small worry or a big life decision, we encourage our students to speak to a member of our staff or one of our many channels of communication.

## Our Pastoral and Safeguarding Team



### Student Support Services

Every student at Wesley College has a Learning Coach. Their role is to support the students' academic progress, social development, and general wellbeing. They are also the first point of contact for all whaanau / caregivers with concerns regarding any aspects of a student's school life.

The Learning Coaches are led and supported by our experienced team of Deans.

### Support for students

- In addition to the Learning Coaches and Deans, students have access to a dedicated Pastoral Team who can listen and provide support.
  - The Pastoral Team is made up of the Chaplaincy Team, Guidance Counsellor, Social Worker, Learning Support and the Health Clinic.
  - Students may also choose to approach another member of staff who they feel they can trust.
  - The school also utilises STYMIE as a tool for supporting the safeguarding of our students.

## STYMIE

Stymie is an online reporting tool that enables students to get help for themselves, their peers or their community. It can be used to report **all** forms of harm from bullying / cyberbullying, illegal activity, concern for mental or physical wellbeing, damage to property, to family violence.

All notifications are made via [www.stymie.co.nz](http://www.stymie.co.nz) and any internet-enabled device can be used to make a notification. Notifications are received by the Head of Pastoral, the Designated Safeguarding Lead and the Safeguarding Officer who will meet to decide what the next steps should be.

Stymie empowers bystanders and people who are being harmed to take action.

Being able to anonymously report empowers students to speak up. Wesley College is creating an environment where harm can be minimised and effective action can be maximised.



## House System at Wesley College

*Belonging, Teamwork and Healthy Competition*

Every student at Wesley College is allocated to a house. We have four houses:



Our house system fosters a sense of belonging, community spirit and collaboration. Led by senior students, houses participate in a range of activities and challenges throughout the year. Many of these contribute towards the awarding of the highly coveted Winstone Cup at the end of year prize giving.

# Wesley College Kairangi Expectations

Our Kairangi Expectations exist in the interest of all pupils, staff and families. They allow the college staff to carry out their duties effectively and for students to receive the maximum benefit from their learning environment. When Parents / Caregivers enrol a student, an agreement is made that the student is subject to the Kairangi Expectations and regulations of the College. Each year, all students are required to sign a pledge committing to upholding our values. Thank you for reinforcing this and supporting positive behaviour for learning and a safe and supportive environment for our whole Wesley College whānau.

## Code of Conduct

The College has a code of conduct that supports effective teaching and learning. Students are expected to be ready to learn, courteous and co-operative.

## Student Expectations

**Students meet our expectations by living our Kairangi Values, including:**

<ul style="list-style-type: none"><li>● Showing respect to others.</li><li>● Being ready to learn.</li><li>● Attending Chapel in the morning.</li><li>● Attending Academic Mentoring and all timetabled classes.</li><li>● Phones, headphones, earbuds and speakers 'Away for the Day'.</li><li>● Only leaving class with an authorised note.</li></ul>	<ul style="list-style-type: none"><li>● Personal appearance meeting high expectations as per uniform procedure.</li><li>● Respecting school property.</li><li>● Respecting other people's property.</li><li>● Remaining within school boundaries.</li><li>● Observing the Smoke and Vape Free nature of the school.</li></ul>
---	---

## Behaviour Response System

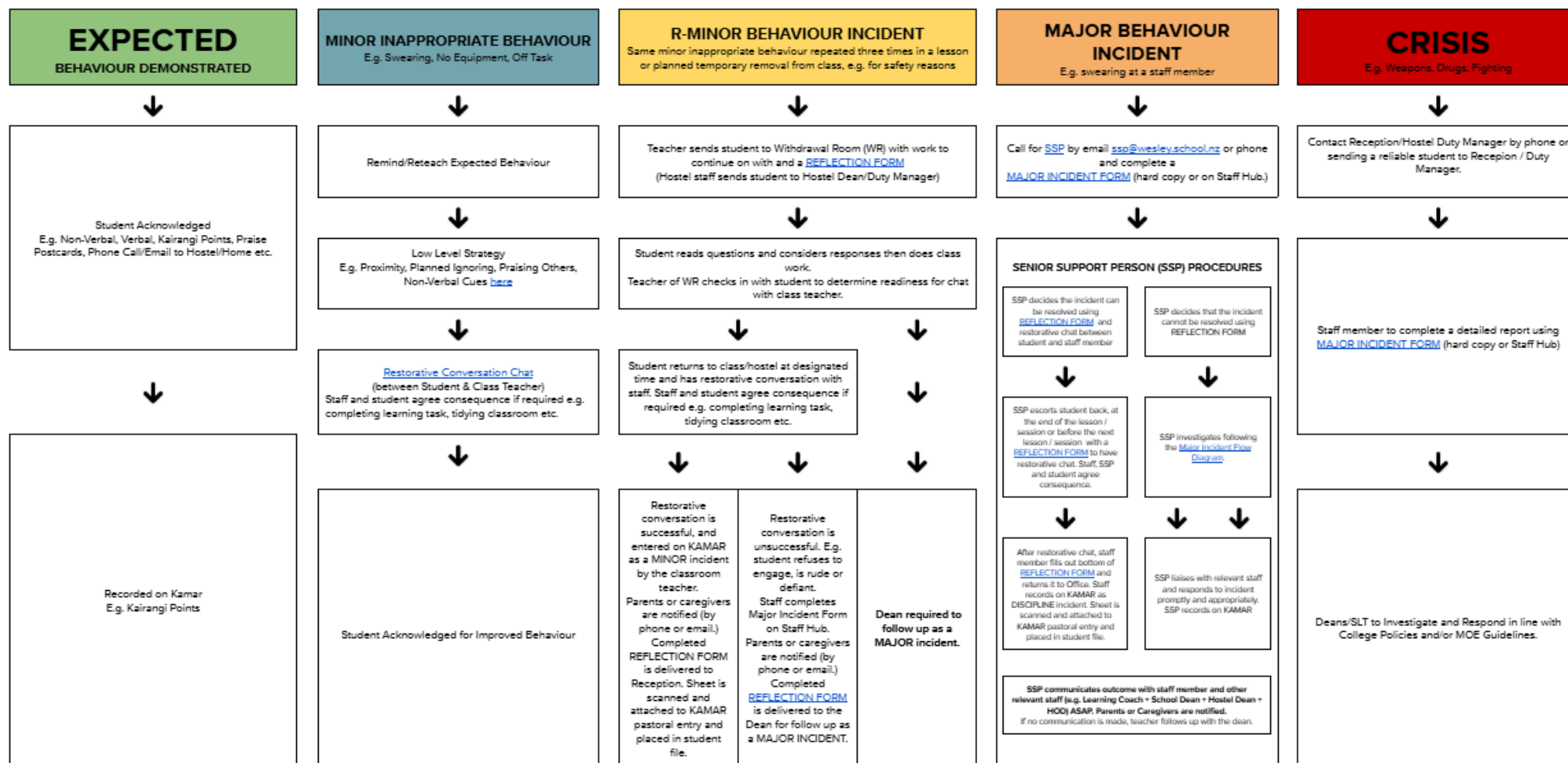
Aligned with the principles of *Positive Behaviour for Learning (PB4L)*, our Behaviour Response System focuses on teaching and reinforcing expected behaviours while maintaining a positive and inclusive learning environment. Students are supported to regulate their behaviour, reflect on their actions, and re-engage with learning, staff and their peers in a constructive manner. When implemented consistently and with clear expectations, it supports student well-being, minimises disruptions, and reinforces a culture of respect and responsibility within the classroom and around the College.

On the next page, you will find our Behaviour Response System; please visit our school website for a clearer image.

# WESLEY COLLEGE BEHAVIOUR RESPONSE SYSTEM

POSITIVE LEARNING AND HOSTEL ENVIRONMENT CREATED WITH CLEAR BEHAVIOUR EXPECTATIONS

If this is a SAFEGUARDING concern, please email [safeguarding@wesley.school.nz](mailto:safeguarding@wesley.school.nz), speak with the Safeguarding Officer or a Safeguarding Champion as soon as possible.



\*This process applies to all student behaviour, with the exception of [Late to Class](#), [Uniform infringements](#) and inappropriate [device use](#). Refer to specific response system for more each of these exceptions. Wesley College definitions of [MINOR, MAJOR & CRISIS BEHAVIOUR](#)

## Out of Bounds

During interval and lunchtime, students are required to remain inside the area shown in the below map; this is to allow safe and effective supervision of students. Students may go to the Rec Centre for lessons and planned lunchtime activities.



## Bus Conduct

When you are on the school buses or public transport you are still representing Wesley College and the same high standards of behaviour are expected. Below you will find a summary of the bus code of conduct.

- When I am a seated passenger, I will remain in my seat for the whole journey.
- I will not eat on the bus or throw anything inside or out of the bus.
- If I am a standing passenger, I will stand quietly and not push or move around the bus.
- I will respect other students and their property at all times (this includes pushing, verbal or physical abuse, or any other behaviour that may distract the driver).
- I will use socially acceptable language when conversing with the driver and/or other students and I will not speak at a volume that may distract the driver.
- I will respect the property of the bus operator at all times (e.g. keeping feet off seats or vandalising the vehicle in any way).
- I will not engage in any behaviour that could put the driver or other students at risk.
- I will observe the requirements and instructions of the bus driver and the teacher/s responsible for bus duty at all times.
- Any damage I cause to the bus will result in my caregiver being billed for the cost of repairs.

## Acknowledging Positive Behaviour

An important aspect of Positive Behaviour for Learning is acknowledging students for demonstrating desired behaviours; this encourages students to repeat good behaviours and helps to create a positive school climate.

Students may be acknowledged in many ways including verbally and through the awarding of Kairangi Points. These points are accumulated over their time at the College and allow students to earn Kairangi badges.

### Kairangi Points

Kairangi Points are awarded to recognise students who have demonstrated our Kairangi values. Expected behaviours are outlined in the matrices at the end of this handbook. Parents and Caregivers can track their child's Kairangi Points on the School Portal.

### Classroom Effort Points

**Once a fortnight**, teachers are asked to reflect on the effort and commitment to learning shown by each student in their classes. This helps staff and families to monitor student engagement, whilst also ensuring that good students are recognised for their efforts in all of their classes.

**0 = Poor Effort   1 = Satisfactory Effort   2 = Good Effort   3 = Outstanding Effort**

### Kairangi Badges

Over their time at Wesley College, students are encouraged to accumulate their points in order to earn Kairangi Badges. If a student earns an average of 200 points each year, they will receive their Gold badge at the start of Year 13. Kairangi Badges are awarded in Chapel.

<b>Bronze</b>	<b>300 points</b>	<b>Silver</b>	<b>550 points</b>	<b>Gold</b>	<b>800 points</b>
---------------	-------------------	---------------	-------------------	-------------	-------------------

### Kairangi Awards

In addition, a Kairangi trophy is awarded for each year level at Prize Giving. The awarding of this trophy is decided by the Pastoral team and is based upon:

- ❖ The number of Kairangi Points accrued that year (quantitative)
- ❖ Evidence of the student 'living' our Kairangi Values throughout the year (qualitative)

The total number of Kairangi Points received per house (proportional to the number of students in each house) contributes to the awarding of the Winstone House Cup at Senior Prize Giving each year. Points updates should be shared twice a term in Chapel.

---

## Online Safety

Whilst the internet is a wonderful tool, there are also risks and the potential for harm because of inappropriate or risky digital communications. Social media can pose a significant risk to young people.

It is important to remember that once digital content is shared, you no longer have control of that content. A picture or video shared with a friend can be copied and shared again and again. It can be found as part of your digital footprint for years to come, including by potential employers.

Furthermore, the Harmful Digital Communications Act 2015 makes it a criminal offence to share a digital communication that causes harm. A person or organisation convicted of causing harm by posting a digital communication or posting an intimate visual recording could be imprisoned for up to 2 years or fined up to \$50,000. Young people aged 14-16 will be dealt with through the Youth Justice system.

If you are concerned about your child's online safety, NETSAFE has lots of useful resources:  
<https://netsafe.org.nz/advice/parenting/>

You can also seek advice or report harmful digital communications.

Call **0508 NETSAFE (0508 638 723)**

Make a report to [netsafe.org.nz](https://netsafe.org.nz) or Email [help@netsafe.org.nz](mailto:help@netsafe.org.nz)

### Digital Communications include:

- Emails
- Text messages
- Voice mail messages
- Social media content (e.g., blogs, posts, comments, images and video)
- Content on messaging and communication apps (e.g., WhatsApp, Messenger)
- Content on image and video sharing apps (e.g., Snapchat, YouTube)
- Posts on community online forums (or chatrooms)

There are also strong links between excessive use of devices and social media and poor mental health.

---

## Learning at Wesley College

Our curriculum is built around personalised learning and academic challenge. Students are guided by passionate subject specialists who promote curiosity and develop the skills students need to be achieve success in school and beyond.

### Junior School (Years 9-10)

Students study a wide range of subjects in order to expand their horizons and allow them to make informed choices about their future studies and career pathways.

Subjects:

English Maths Science Social Studies	Life and Faith Health and PE Digital Maaori	Music Art Design Technology Food Technology
---	--	--

Where possible, we endeavour to keep class sizes small to ensure every students is challenged, supported, and prepared for the future.

## Senior School

As students progress to the senior school they increasingly have the opportunity to focus their subject choices in line with their career choices.

Core Subjects are:

NCEA Level 1	NCEA Level 2	NCEA Level 3
English Maths Life and Faith	English Life and Faith	Life and Faith

## Tracking Progress

Effective tracking systems are essential for ensuring students are moving forward in their learning and for identifying potential issues early so supports can be provided as early as possible when required. We track progress through teacher judgements, regular assessments and end of year exams.

Parents receive regular updates through:

- Friday night automated emails
- Student Led Conferences (twice per year)
- Written reports (twice per year)
- Real-time feedback and communication Academic Mentors and subject teachers

## Learning Support

Our SENCO, Mrs Janine Raos and Learning Support Coordinator, Mrs Carmel Stewart, lead our Learning Support team to offer tailored support for students with additional learning needs. In the junior school, our highly successful Reading Enrichment Programme, supports students with lower than expected levels of literacy to make rapid progress through one-to-one tutoring and group literacy sessions.

## Technology in Learning

Wesley College offers E-Learning options for all students. The current and future world requires digital fluency in all fields of post-school life. As a result, students need to be confident to be able to use a range of digital tools. At Wesley College, students select and use a range of digital apps to help solve problems, present their learning or create new knowledge. Our main digital platforms we are currently using are:

- Education Perfect
- Reading Plus
- Google Suite
- A variety of subject specific websites such as Code Avengers, Auckland University physics and so on.
- School bridge to monitor attendance, see results and subject projections

For further BYOD information, including purchasing options, please visit our school website:

<https://www.wesley.school.nz/students/prospective-students/byod>

## Careers

Expert career guidance is provided by our Careers Department led by Mr Rod Jack and supported by our Gateway Coordinator, Ms Cherie Roberts. Students with a strong vocational interest are supported to undertake courses at MIT as well as work placements and courses through the Gateway Programme.

## Homework Expectations

At Wesley College, we regard homework as an opportunity to extend learning beyond the classroom. It is an opportunity to prepare for future learning as well as to consolidate what has been learnt, practise skills, and grow as independent learners.

We encourage students to take responsibility for their time management and to speak with their Learning Coach or subject teacher if they are unsure about a task or need help to manage their workload.

---

# Attendance

If students are to reach their full potential it is absolutely crucial they are at school every day. They cannot be absent without good reason. Good reasons include sickness or urgent family matters such the funeral of a close family member.

	<b>Student Categories</b>	<b>Student with</b>	<b>Equivalent to</b>
	Regular Attendance	Over 90% attendance	missing fewer than 5 days across a term
	Irregular Attendance	More than 80% and up to 90%	absent for between 5 and 9 days across a term
	Moderate Absence	More than 70% and up to 80%	absent for between 10 & 14.5 days across a term
	Chronic Absence	70% attendance or less	absent for 15 days or more across a term

Our Attendance Management Plan is available on the College website.

## Reporting an Absence

- Please notify the College as early as possible if your child is going to be absent. You may report an absence via phone, email, or the portal. Please provide a reason for your child's absence.
- Students arriving after 9.30 a.m. must sign in at the student reception window.
- Students who need to leave the college grounds during school hours e.g. for an appointment, must be signed out at the College Office. They receive a slip indicating they have permission to be out of College and when they return, they are expected to sign in at the College Office.
- Once students begin the college day, they may not leave the college site unless permission has been sought and granted. This can be done by contacting the College Office or by the student presenting a signed note from a parent / caregiver or Hostel parent.

## Early Notification System

A text message and email will be sent to the families of students who have not signed in by 10 a.m. or who have not yet reported an absence.

## Stepped Attendance Response (STAR)

We all have a role to play in supporting regular student attendance. We encourage families to reach out to us for help if they are having difficulty getting their child to school for any reason. This could include a student refusing to attend, transport issues, financial difficulties etc.

---

# Student Voice

Student voice is about engaging students with every aspect of life at Wesley College that impacts upon them. It is intended to empower students to become positive agents of change in our school by giving them opportunities to voice their concerns, interests and needs to ensure that every student feels safe and supported academically, physically and emotionally. Furthermore, it is about building a community where students, staff, whanau and our wider community feel that their voices are heard, valued and incorporated into every aspect of decision making at the school.

---

## Student Council

The Student Council is made up of one male and one female student from each year level who will be democratically elected by their peers. In addition, there will be seats for one male and one female representative from the Whaanau Group. The Student Council will meet twice a term (8 meetings a year) and these meetings will be facilitated by members of the Senior Leadership Team.

## Student Leadership Team

The Student Leadership Team consists of the school Prefect Team. School Prefects are elected annually through a process that includes applications, short-listing, staff and student body voting, and interviews.

The team will meet on a weekly basis during Terms 1 to 3 and until the commencement of NCEA exams in Term 4. Meetings will be facilitated by members of the SLT.

## School Board - Student Representative

Every year a student representative is elected to the Board of Trustees. The representative is elected by the student body. The Board of Trustees meets at least 8 times per year.

## Focus Groups

Throughout the year, students are invited to participate in a range of focus groups. The purpose of these groups is to give students an opportunity to share their opinions and ideas on a range of topics with the goal of continuous improvement and making Wesley College an even greater place for our students and staff.

---

# Concerns and Complaints

We are always striving to improve the educational experience for our students and whaanau/families and we value your feedback.

If you have a concern about any aspect of our school, your child's academic progress or wellbeing, you are encouraged to approach your child's Learning Coach, Dean or Hostel Staff in the first instance. If you are not happy with the outcome, or your concern is of a serious nature, you may wish to raise a complaint.

If you wish to raise a concern or lodge a complaint, the easiest way is to complete our online concern and complaint form which can be found using the link on the Complaints and Feedback page on our website <https://www.wesley.school.nz/contact/concerns-complaints>

Alternatively, you can call us on 09 2370224, email us at [admin@wesley.school.nz](mailto:admin@wesley.school.nz) or pop into reception to see us during school hours. **Our Complaints Officer is Deputy Principal, Charlotte Saunders.**

## Our process

Once we have received your complaint we will:

- Take immediate action if there is a risk of harm to a child or young person.
- Acknowledge all complaints within 7 days of receipt.
- Identify the appropriate person to manage your complaint. This person will be identified as your contact person. You can tell us if you wish to have a different contact person.
- We may ask you to provide more information to help us understand the complaint.
- If your complaint involves a member of staff, we will contact them and ask them to comment and provide any relevant information. We will keep your name and contact details confidential during this process.
- Keep you informed throughout the stages of the complaint and handling process.
- Investigate the complaint and advise you of the outcome.

What if I'm not satisfied with the outcome?

Please let us know that you are dissatisfied and we will assign your complaint to another staff member for review and/or refer it to the School Board.

Contact: [admin@wesley.school.nz](mailto:admin@wesley.school.nz) OR post to **Complaints, PO Box 58, Pukekohe, Auckland, New Zealand 2340.**

---

# Practical Information

## School Uniform

The school uniform is set by the Wesley College School Board. The School Uniform Policy sets the expectation of a high standard of appearance and reflects the history and tradition of our school.

The No.1 school uniform is to be worn correctly to all special occasions as directed by staff e.g:

- School functions
- School Trips (see individual trip notices)
- Prize Givings

The daily school uniform is to be always worn correctly during the school day.

- Attendance at school
- Travelling to and from school

### NUMBER ONE UNIFORM

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>• Long pair of black dress trousers</li> <li>• A tupenu / 'ie faitaga may be worn instead of trousers with black plain sandals that must have a heel strap, secured by a buckle or velcro. Heel strap on sandals must be worn up.</li> <li>• A white long-sleeved shirt and school tie</li> <li>• Black socks</li> <li>• Black lace-up shoes (no trainers)</li> <li>• Wesley blazer</li> <li>• Wesley jersey or vest.</li> </ul> | <ul style="list-style-type: none"> <li>• A long black skirt (to be worn full length)</li> <li>• A Wesley white blouse</li> <li>• Wesley jersey or vest</li> <li>• Wesley blazer</li> <li>• Black knee-high socks or tights</li> <li>• Black lace-up shoes (no rrainers)</li> <li>• Plain black sandals must have a heel strap, secured by a buckle or velcro. Heel straps on sandals must be worn up.</li> </ul> |
|---|--|

### DAILY SCHOOL UNIFORM

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Wesley polo shirt</li> <li>• Wesley black shorts</li> <li>• Wesley long black trouser</li> <li>• Wesley tupenu / 'ie faitaga worn</li> <li>• Wesley vest or jersey</li> <li>• Black socks</li> <li>• Black shoes</li> <li>• Plain black sandals must have a heel strap, secured by a buckle or velcro. Heel straps on sandals must be worn up.</li> <li>• Black school standard bucket hat</li> </ul> | <ul style="list-style-type: none"> <li>• Blue school blouse</li> <li>• Black skirt (worn full length)</li> <li>• Wesley jersey or vest</li> <li>• Black socks/tights</li> <li>• Black shoes</li> <li>• Plain black sandals must have a heel strap, secured by a buckle or velcro. Heel straps on sandals must be worn up.</li> <li>• Black school standard bucket hat.</li> </ul> |
|--|---|

## GROOMING

- Extreme hairstyles and/or artificial colouring are unacceptable.
- Hair accessories (hair bands/ties etc) must be navy blue or black in colour only.
- Long hair must be tied back from the face.
- Male students are required to wear their hair short with no rats tails, horse tails, mullets etc. and to be clean shaven (any exceptions are at the discretion of the Principal)
- Hijab must be black in colour only.
- Nail polish is to be clear, with no artificial tips or colouring.
- Makeup is not to be worn (this includes false lashes)
- Jewellery should be minimal. This means:
- Unless it is of significant cultural or religious value or at the discretion of the Principal, students are not permitted to wear rings, bracelets or visible necklaces.
- At the discretion of the Principal, students are permitted to wear a maximum of two small studs or sleeper earrings, per ear and in the lobe only.
- All uniform must be the regulation design and pattern.
- Students may wear a plain black or white t-shirt or singlet beneath their school uniform.
- School sports team jackets or sweatshirts are only to be worn at sports events.
- The use of sunblock and wearing of hats is encouraged, especially for summer outdoor activities.

---

### Away for the Day

Mobile phones present many challenges in schools; they distract students from their learning, can get lost or damaged and can also be used as a tool for bullying. They can also prevent students from engaging socially with other students and staff. Students may not use their phones, headphones/earbuds or any form of speaker during the school day from 8.20 a.m. to 3.00 p.m. unless it is for specific learning purposes sanctioned by the teacher. For further information on our Away for Day rule, including our procedure for breaches of the rule, please see the college website

<https://www.wesley.school.nz/students/current-students/wesley-college-phones-away-day>

Parents are asked NOT to contact their children directly during the school day. If you need to reach your child, please contact the College Office. If your child is unwell, they are to go to the health clinic who will contact families if deemed necessary.

---

### Staying Connected: Parent Communication at Wesley College

At Wesley College, we believe that strong communication between home and school is key to student success. This is why we make it as easy as possible for families to stay informed, get in touch, and celebrate achievement.

#### Getting in touch

Your first point of contact is always your child's academic mentor. For further support, please reach out to their Dean. Contact details can be found at the end of this guide.

## Friday Progress Report

Every Friday you will receive an automated email from our Student Management System. This will update you on your child's attendance, Kairangi points and any assessment results.

## Parent Portal

School Bridge allows you to access information like your child's attendance and achievement data. Access is through our school website.

## Share Student Achievement

We love to hear about our students' achievements outside of school - from sports to music to service and everything in between. Please share these moments with us by emailing: [admin@wesley.school.nz](mailto:admin@wesley.school.nz)

## Social Media and News

Once a month we send out a College Newsletter but you can also keep up with all the events and goings on through our College Website, and social media.

Website: [wesley.school.nz](http://wesley.school.nz)

Instagram: [@wesleycollegeakl](https://www.instagram.com/wesleycollegeakl)

Facebook: [@WesleyCollege](https://www.facebook.com/WesleyCollege)

---

## Security Cameras

Cameras are positioned around the school campus and buildings; this is for the safety of all members of our community. Students must not touch, move or cover the cameras.

---

## Student Vehicles

- Students who want to drive their cars to school must apply for an approval permit from Mrs Christine Pereira, the Deputy Principal. Day students are to hand their car keys into the College Office daily. Keys will be returned at the conclusion of the school day. Students may not park their cars on the Paerata Rise development as this leads to conflict with our community.
  - Students must have the appropriate driver's licence; they are not permitted to carry other students in their vehicles.
  - Students who do not have an approval permit may have their car clamped.
- 

## Personal Property

The College will not be responsible for students losing mobile phones, electrical equipment, valuables or money. Any items brought to school are at their owner's risk.

---

## Chewing Gum

The chewing of gum is not permitted at school.