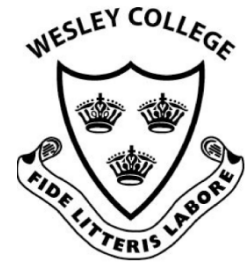


CONFIRMED MINUTES

SCHOOL BOARD



At the **School Board** on **22 May 2025** these minutes were **confirmed as presented**.

Name:	Wesley College
Date:	Thursday, 27 March 2025
Time:	5:00 pm to 6:00 pm (NZDT)
Location:	Wesley College Meeting Room beside the Dining Room, 801 State Highway 22, Paerata
Board Members:	(Presiding Member) Patisepa Tāla'imanū, (Principal) Brian Evans, (Proprietor's Representative) Jeoffry Moeakiola, (Parent Representative) Apulu Asiata, (Parent Representative) Carla Makiha, (Parent Representative) Fifita Viria, (Staff Representative) Jean-Paul Eason, (Student Representative) Moeata Ngataki
Attendees:	(School Board Secretary) Barbara Ngataki
Apologies:	(Proprietor's Representative) Gillian Laird, (Parent Representative) Misty Edmonds
Guests/Notes:	Mr Moeakiola joined the meeting at 5.32pm

1. CONSTITUTION OF MEETING

2. Administration

2.1 Apologies



Receive Apologies

It was agreed to receive apologies from Ms Laird and Ms Edmonds.

Decision Date:	27 Mar 2025
Mover:	(Parent Representative) Carla Makiha
Seconder:	(Parent Representative) Fifita Viria
Outcome:	Approved

2.2 Acknowledgements



Receive Acknowledgements

Fiafia Night: The board acknowledged the work of staff and students for presenting a great night of amazing performances at a good venue. Everyone enjoyed themselves.

Mrs Viria also advised if any of the Polyfest groups require assistance putting their profiles together that she was available to assist.

Decision Date: 27 Mar 2025
Outcome: Approved

2.3 Minutes

School Board 27 Feb 2025, the minutes were confirmed as presented.



Confirm the February Minutes of the Board

It was agreed to confirm the minutes of the meeting held 27 February 2025.

Decision Date: 27 Mar 2025
Mover: (Parent Representative) Apulu Asiata
Seconders: (Staff Representative) Jean-Paul Eason
Outcome: Approved

2.4 Action List

Due Date	Action Title	Owner(s)
27 Feb 2025	Sub-Committee Meeting Schedule Status: Completed on 28 Feb 2025	(Presiding Member) Patisepa Tāla'imanū
27 Mar 2025	Miss Taylor-Cameron Status: Completed on 4 Mar 2025	(School Board Secretary) Barbara Ngataki
27 Mar 2025	Mr Robert Cooper - PPTA Resolution Status: Completed on 28 Mar 2025	(Principal) Brian Evans

2.5 Correspondence



Receive/Approve Correspondence

WCOSA Representative Invitation: the board acknowledged the invitation to forward a representative.

It was agreed to receive the inward and approve the outward correspondence.

Decision Date: 27 Mar 2025
Mover: (Parent Representative) Carla Makiha
Seconders: (Parent Representative) Apulu Asiata
Outcome: Approved

2.6 Delegations

2.7 Sub-committees



Confirm Sub-Committees

Mrs Mahika advised of the importance of members responding to emails/messages from your sub-committee conveners.

It was agreed to confirm the 2025 Sub-committees with amendments.

Decision Date: 27 Mar 2025
Mover: (Parent Representative) Carla Makiha
Seconders: (Parent Representative) Apulu Asiata
Outcome: Approved

2.8 Interests Register

3. Management Reports

3.1 Student Representative



Receive the report of the Student Representative

Miss Ngataki reported on key events that have occurred since the last meeting of the school board.

Students attended two Moana Pasifika rugby games which was a great experience for students, their attendance attracted an overwhelming positive response from the general public and staff.

The Ball committee is up and running and have been organising fundraisers selling brownies and banoffee pies. The committee also had a couple of stalls at Fiafia night.

Miss Ngataki advised that feedback from Fiafia night in general was extremely positive from both staff and students especially with the change of venue. It was a different experience for everyone being off site but they all enjoyed it.

Mrs Tala'imanū enquired when the ball is being held.

Miss Ngataki advised late June/July.

The Principal enquired what students thought of the change of venue.

Miss Ngataki advised most were happy with the change but there were some who still missed the feeling of being at the school. Students still loved the event.

Dr Evans enquired how much had the Ball Committee made.

Miss Ngataki advised that she had not yet been advised.

Mrs Tāla'imanū advised she had seen the students on TV at the Moana Pasifika event.

The Principal advised that it was a good opportunity to showcase the school which was followed by positive emails from the public, and a visit from the team to Chapel; spending a couple of hours with students.

Miss Ngataki left the meeting at 5.20pm

Decision Date: 27 Mar 2025

Outcome: Approved

3.2 Principal's Report



Receive the Principal's Report

The Principal highlighted items in the report.

At the start of the school year we asked our whaanau, staff and students the question; What are the 5 things you love about Wesley College?

It was interesting that four of the top five comments all agreed on the same thing e.g staff/colleagues, food, family and special character.

The school has a strong sense of community and a lot of positive qualities.

Our NCEA results were finalised 19 March 2025. The results are excellent.

Nationally Wesley College is 30% ahead of national averages over all students. We are ahead of national levels at L1, L2, L3, but UE is still 10% down. Against the School Equity Index Group, which are similar schools in background, demographics, socioeconomics we are well ahead.

Some 'gold nuggets' are:

Māori Students: Wesley College Māori students are 41% above National Average for Māori at Level 1, 18% and 24% above at L2 and L3 respectively.

Pasifika Students: 40% above National Average for Pasifika students, 10% above at L2, 16% at L3.

Male Students: 28% above National Average for males at L1, 4% and 18% at L2 and L3.

Female Students: 44% above at National Average for girls at Level 1, 13% and 5% above at L2 and L3.

Overall very good results but there is still room for improvement.

The Principal also advised he has been comparing local schools, single gender schools, likewise demographic schools, special character schools which has been interesting.

The Principal is interested in having a conversation with these schools to see what they are doing, he noted in Catholic schools religious education in the senior school is compulsory. The Principal would like to see religious education being made compulsory in the senior school at Wesley College, it would require resourcing and may give an edge in lifting UE results.

Mrs Talā'imanū enquired what is currently working for Wesley College.

The Principal advised its really good tracking, teaching practice and looking at the data.

Mr Eason advised that attendance tracking, student micromanagement, reading plus and other literacy programmes have all contributed positively.

Mr Eason advised Chapel is full everyday.

The Principal advised that attendance is at 85% across the school which is good but the goal is 90%.

Mrs Makiha noted the messaging home after 10am is consistent however teachers need to communicate better with their colleagues when students are with them instead of their timetable classes.

Mrs Tāla'imanū advised she was very supportive of religious education being made compulsory and there maybe interest from Trinity College.

The Principal advised Trust Board is moving forward in demolishing Denton. The Trust Board has also given approval to commence the landscaping around the surrounding area. The area will provide covered sitting and outdoor dining, play areas, and outdoor stage and an amphitheater.

Decision Date: 27 Mar 2025

3.3 Education Outside the Classroom (EOTC)



Approve the Kapa Haka EOTC Application

It was agreed to approve the kapa haka EOTC application noting the full documentation had been presented for Board information.

Decision Date: 27 Mar 2025

Mover: (Parent Representative) Carla Makiha

Second: (Parent Representative) Fifita Viria

Outcome: Approved

3.4 Hostel Council



Receive the Report of the Hostel Council

Mrs Ngataki to request a copy of the Hostel Council minutes and provide the copy to the board.

Decision Date: 27 Mar 2025

Outcome: Approved



Hostel Council Minutes

Provide a copy of the Hostel Council minutes

Due Date: 22 May 2025

Owner: (School Board Secretary) Barbara Ngataki

3.5 Finance Report



Receive the Financial Report

Mrs Ngataki to request a copy of the monthly financial accounts and provide the copy to the board.

Decision Date: 27 Mar 2025

Outcome: Approved



Monthly Financials

Provide a copy of the Monthly accounts.

Due Date: 22 May 2025

Owner: (School Board Secretary) Barbara Ngataki

3.6 MOE March 1 Roll Return



Receive 2025 MOE March 1 Roll Return

It was agreed to receive the 2025 MOE March 1 roll return.

Decision Date: 27 Mar 2025

Mover: (Parent Representative) Carla Makiha

Seconder: (Parent Representative) Fifita Viria

Outcome: Approved

3.7 Funding Applications



Reaffirm Funding Applications

It was agreed to reaffirm the following funding applications:

- NZCT \$14,000.00
- Trillan Trust \$15,000.00
- Akarana Trust \$22,897.70

The board acknowledged the funding already received.

Decision Date: 27 Mar 2025

Mover: (Parent Representative) Fifita Viria

Seconder: (Parent Representative) Carla Makiha

Outcome: Approved

3.8 Compliance Sub-Committee - Policy Review



Receive the report of the Compliance Sub-Committee

Mrs Ngataki advised that following community consultation there was no feedback to the Safeguarding Policies.

Mrs Ngataki also advised as the policies covered both boards she was unsure where they were sitting at the moment.

Mrs Ngataki to ask Mrs Saunders to contact Mrs Makiha and Mrs Tāla'imanū.

Decision Date: 27 Mar 2025
Outcome: Approved



Safeguarding Policies

Request Mrs Saunders contact Mrs Makiha and Mrs Tāla'imanū.

Due Date: 22 May 2025
Owner: (School Board Secretary) Barbara Ngataki

4. Other Business

4.1 2025 Parent and Staff Representative Elections - Succession Planning

4.2 In-Committee



Move In-Committee

It was agreed at 5.46pm the public is excluded from this part of the meeting, to discuss matters which, in public would infringe the privacy of a natural person under Section 9(2) (a) of the Official Information Act 1982. The Board moved out of in-committee at 6pm.

Discipline Incident Reporting KAMAR:

It was agreed to record in the open section of the meeting the following.

The Principal to have a conversation with Mrs Saunders about developing a process for Deans to follow for students who are accumulating multiple incidents on KAMAR, to ensure there is family contact; and to look into the settings on KAMAR that could indicate the level of an incident i.e. minor / major.

Decision Date: 27 Mar 2025
Mover: (Parent Representative) Carla Makiha
Seconder: (Staff Representative) Jean-Paul Eason
Outcome: Approved



KAMAR Incident Reporting

Discuss with Mrs Saunders a process for the follow up of accumulating incidents and contacting families.

Check KAMAR setting for indicating minor / major incident levels.

Due Date: 22 May 2025
Owner: (Principal) Brian Evans

5. Meeting closed

5.1 Close the meeting

Next meeting: School Board - 22 May 2025, 5:00 pm

New Actions raised in this meeting

Item	Action Title	Owner(s)
3.4	Hostel Council Minutes Due Date: 22 May 2025	(School Board Secretary) Barbara Ngataki
3.5	Monthly Financials Due Date: 22 May 2025	(School Board Secretary) Barbara Ngataki
3.8	Safeguarding Policies Due Date: 22 May 2025	(School Board Secretary) Barbara Ngataki
4.2	KAMAR Incident Reporting Due Date: 22 May 2025	(Principal) Brian Evans



(Presiding Member) Patisepa Tāla'imanū
23 May 2025