

# CONFIRMED MINUTES

## SCHOOL BOARD MEETING



At the **School Board Meeting** on **28 Nov 2024** these minutes were **confirmed as presented**.

<b>Name:</b>	Wesley College
<b>Date:</b>	Thursday, 26 September 2024
<b>Time:</b>	5:00 pm to 6:35 pm (NZST)
<b>Location:</b>	Wesley College Meeting Room beside the Dining Room, 801 State Highway 22, Paerata
<b>Board Members:</b>	(Presiding Member) Patisepa Tāla'imanū, (Principal) Brian Evans, (Parent Representative) Carla Makiha, (Proprietor's Representative) Gillian Laird, (Staff Representative) Jean-Paul Eason, (Parent Representative) Misty Edmonds, (Student Representative) Moeata Ngataki
<b>Attendees:</b>	(School Board Secretary) Barbara Ngataki, (LSM) James Thomas
<b>Apologies:</b>	(Parent Representative) Apulu Asiata, (Parent Representative) Sakeo Buke, (Parent Representative) Fifita Viria
<b>Notes:</b>	Dr Evans will be late to the meeting due to Student Led Conferences, Mr Thomas (LSM) held up in traffic.

## 1. CONSTITUTION OF MEETING

### 1.1 Welcome and Introduction



#### Welcome

The board welcomed Ms Misty Edmonds (newly elected parent representative) to the board.

The board introduced themselves.

**Decision Date:** 26 Sept 2024

**Outcome:** Approved

### 1.2 By-Election



#### By-Election Result

It was agreed to confirm the election of Ms Misty Edmonds for the remaining term of the current school board..

**Decision Date:** 26 Sept 2024

**Mover:** (Proprietor's Representative) Gillian Laird

**Second:** (Parent Representative) Carla Makiha

**Outcome:** Approved

### 1.3 HOD Reports Deferred to November

### 1.4 Student Representative



#### Receive the report of the Student representative

Miss Ngataki advised that students found it tiring navigating the exam timetable while still attending the 90min period blocks.

Miss Ngataki advised the 90min timetable does work throughout the year but when there were exams students found it hard to maintain.

Mrs Tāla'imanū enquired if the 90min blocks continued during exam time.

Miss Ngataki advised the blocks continued which didn't give time for students to revise/study for their exams.

Mrs Tāla'imanū enquired if students had study leave.

Miss Ngataki advised she wasn't completely sure but they may have initially been given study leave.

Mrs Tāla'imanū noted the blocks worked during term time but is difficult during exam time.

Mr Eason felt it was a management issue and should be referred to management to consider.

Mrs Makiha advised these exams were only in preparation for the end of year senior exams at which time students would be given study leave.

It was agreed to refer exam study leave to management.

Miss Ngataki advised the Winstone House competition was won by Stanton.

Mr Eason enquired if Miss Ngataki placed in the competition.

Miss Ngataki advised she placed 2nd; her topic was about Social Media and the addictive effect it has on people.

It was agreed to receive the report of the Student Representative.

**Decision Date:** 26 Sept 2024

**Outcome:** Approved



#### 90 Minute Blocks / Exam Study Leave

Refer the 90min blocks / exam study leave to management for consideration.

**Due Date:** 28 Nov 2024

**Owner:** (Principal) Brian Evans

## 2. Administration

### 2.1 Apologies



#### Receive Apologies

Mrs Tāla'imanū noted due to Student Led Conferences the Principal would be late and Mr Thomas, the LSM was held up in traffic.

It was agreed to receive apologies for lateness from the Principal and Mr Thomas.

It was agreed to receive the apologies from Mr Buke, Mr Asiata and Mrs Viria.

**Decision Date:** 26 Sept 2024

**Mover:** (Proprietor's Representative) Gillian Laird

**Second:** (Parent Representative) Carla Makiha

**Outcome:** Approved

## 2.2 Acknowledgements



### Receive Acknowledgements

The following was acknowledged by the board:

- The passing of Kiingi Tuheitia Pootatau Te Wherowhero VII
- The passing of Rev. Siosifa Pole, a former member of the Wesley College Trust Board.
- The passing of Rev. Utumau'u Pupulu, a former member of the Wesley College Trust Board and Sinoti Samoa.
- The family of Semisi Naiqara, Year 12 student who have been steadfast in their prayers and positive support while at Auckland Hospital.
- Liston College for their provision of support for staff and the Naiqara family.

It was agreed to receive the acknowledgements.

**Decision Date:** 26 Sept 2024  
**Mover:** (Proprietor's Representative) Gillian Laird  
**Second:** (Parent Representative) Carla Makiha  
**Outcome:** Approved

## 2.3 Minutes

School Board Meeting 22 Aug 2024, the minutes were confirmed as presented.



### Confirm the August Minutes of the Board

It was agreed to confirm the minutes of the meeting held 22 August 2024.

**Decision Date:** 26 Sept 2024  
**Mover:** (Staff Representative) Jean-Paul Eason  
**Second:** (Proprietor's Representative) Gillian Laird  
**Outcome:** Approved

## 2.4 Action List

Due Date	Action Title	Owner
26 Sept 2024	Acknowledgement Letter <b>Status:</b> Completed on 9 Sept 2024	(School Board Secretary) Barbara Ngataki

## 2.5 Correspondence



### Receive/Approve Correspondence

It was agreed to receive with regret the resignation of Mrs Liddget.

It was agreed to send a letter of acknowledgement wishing her well as she and her family transition to Dunedin.

It was agreed to receive the inward and approve the outward correspondence.

**Decision Date:** 26 Sept 2024  
**Mover:** (Proprietor's Representative) Gillian Laird  
**Second:** (Staff Representative) Jean-Paul Eason  
**Outcome:** Approved



### Letter of Acknowledgement

A letter of acknowledgement be sent to Mrs Liddget.

**Due Date:** 28 Nov 2024  
**Owner:** (School Board Secretary) Barbara Ngataki

## 2.6 Delegations

## 2.7 Sub-committees



### Approve Sub-committees

Mrs Ngataki advised that Ms Edmonds has made herself available to the Discipline Committee and the Policy sub-committee.

Mrs Makiha advised that she would like to vacate Hostel Council as she is already on a number of other sub-committees. She is happy to remain until someone else takes up the role.

Following further discussion it was agreed that Mrs Tāla'imanū contact other members of the board to encourage membership on the sub-committees.

It was agreed to approve the sub-committees.

***Mr James Thomas (LSM) arrived 5.35pm.***

Mrs Talā'imanū welcomed Mr Thomas to the meeting of the board. Mr Thomas introduced himself and the board introduced themselves.

**Decision Date:** 26 Sept 2024  
**Mover:** (Parent Representative) Carla Makiha  
**Seconder:** (Proprietor's Representative) Gillian Laird  
**Outcome:** Approved



### Sub-Committee Membership

Mrs Tāla'imanū to contact other members of the board to encourage membership on the sub-committees.

**Due Date:** 28 Nov 2024  
**Owner:** (Presiding Member) Patisepa Tāla'imanū

## 2.8 Interests Register

## 3. Management Reports

### 3.1 Principal's Report



#### Receive the Principal's Report

***The Principal arrived at 5.38pm.***

***Miss Ngataki left the meeting at 5.39pm.***

The Principal advised he was interviewing Year 12 boarders who will be returning to Pakeke in 2025.

Discussions were about goal setting and thinking about why they want to be in the boarding school.

Results are tracking well, the key is getting back to pre-covid levels of achievement, potentially level 3 and UE looks strong but October/November are the key months to watch. Students at risk have been identified and extra assistance it being provided.

There are more students taking advantage of the night school and tutoring which is showing results in the classroom.

Pastorally it has been very busy, there have been a whole range of issues identified which the report sums up well. The key focus is on reminding

everyone about the Safeguarding programme which is now heading towards 18 months of work. Safeguarding has led to an increase in student voice/disclosure which is positive, students are using stymie, talking with the Health Clinic and other staff about what is going on and how they are feeling. It is a healthy position to be in and is the way forward for the school.

Communication and ease to speak is important for students. Safeguarding is a culture and staff have to be engaged and wrapped around it for it to be successful. We are now getting the right staff in place across hostel, teaching staff and SLT.

Ms Laird enquired when the school board would undertake the Safeguarding training.

The Principal advised the Safeguarding programme was initiated in the hostels first as this is where the need was but now it will start to come across to the school. The Safeguarding Officer will be in touch with details when it is ready to be rolled out.

Mrs Tāla'imanū advised it is clear from the reports that more students are starting to come forward since Safeguarding commenced however there is also some concern with the Year 12s pushing back and staff members encouraging students as reported in the Counsellors report.

The Principal advised there is a lot of work being done in the hostels and unfortunately there are some students who don't like change and would prefer things to remain casual. The hostels have also moved to active duty which means the house parent role has transitioned from being stationed in the office to actively walking around and being proactive.

The Principal advised that part of the interviews he has had with the Year 12s returning in 2025 is about embracing a new way of leading the school and challenging them to step up. We also need to find ways to help them, when you take something away it needs to be replaced with other responsibilities like leadership roles; training to learn how to lead with a different style.

Ms Edmonds enquired about the term "the old Wesley Way".

The Principal advised the Wesley Way originally would have been a positive term however it got hijacked into a negative connotation in terms of the bullying structures and hierarchy, students would refer to it as the 'Wesley Way'. During the Royal Commission all the interviews with the survivors and victims back to the 1990s referenced it as a way of retribution and violence that was metered out.

Mr Eason advised it came from a time when older students had charge of younger students and supervised them which happened for decades.

Mr Eason advised Wesley College was modelled on an English styled boarding system which was about parading and lining up, prefects ran the school after 10pm until the duty teacher came on again at 6:30am in the morning, the "old Wesley Way" may be referring to that time. We have families currently enrolled whose parents would have been here during that era and who may prefer that way but those days are gone now.

The Principal advised it is very complex especially when you end up at the Royal Commission over it, there were three schools brought forward and Wesley's issues were very different from the others. The culture had developed for a long time and, as mentioned there are a lot of uncles, big brothers and dads who say 'what's wrong with it' they believe it made them a man. Undoing that thought is going to take some time; we have been working on it for some years.

The Principal advised there are many schools who have had their motto's hijacked.

Mrs Tāla'imanu advised the school may have to hijack the motto back to the 'John Wesley Way'.

Ms Laird advised from a Church viewpoint the Church wants to do the right thing, it acknowledged there was issues and recognised the need to improve and move forward.

It was agreed to receive the report of the Principal.

**Decision Date:** 26 Sept 2024  
**Mover:** (Parent Representative) Carla Makiha  
**Seconded:** (Staff Representative) Jean-Paul Eason  
**Outcome:** Approved

### 3.2 Education Outside the Classroom (EOTC) - No applications received

### 3.3 Hostel Council



#### Receive the Minutes of the Hostel Council

Mrs Tāla'imanū advised:

- Hostel Council policy is working to align with School Board Policy.
- Noted students are returning to school on time Sunday evenings.
- The Safeguarding committee is meeting regularly.

There is a lot of good things happening in the Hostels.

Mr Eason enquired if the new Hostel Dean is permanent.

The Principal advised the role is temporary at the moment but is very keen to make the role permanent.

It was agreed to receive the Minutes of the Hostel Council.

**Decision Date:** 26 Sept 2024  
**Mover:** (Parent Representative) Carla Makiha  
**Seconded:** (Staff Representative) Jean-Paul Eason  
**Outcome:** Approved

### 3.4 Finance Report



#### Receive the Finance Report

Mrs Tāla'imanū reported on the tabled finance report to the month end August 2024.

Mrs Tāla'manu advised the deficit has reduced to \$45 - \$46,000 noting there is still some end of year events to cover such as Senior/Sports Prize Giving's.

Funding for musical instruments has been received.

Budgets will close in October.

The Principal advised there is still over \$300,000 in uncommitted funds available.

Mrs Makiha enquired about the new van.

The Principal advised there is no new van as the issue is the size, a bigger van/more seats requires another licence to drive.

**Decision Date:** 26 Sept 2024  
**Mover:** (Parent Representative) Carla Makiha  
**Seconded:** (Proprietor's Representative) Gillian Laird  
**Outcome:** Approved

### 3.5 September 1 MOE Roll Return



#### Receive the 1 September Roll Return

It was agreed to receive the 1 September MOE Roll Return.

**Decision Date:** 26 Sept 2024  
**Mover:** (Principal) Brian Evans  
**Seconder:** (Parent Representative) Carla Makiha  
**Outcome:** Approved

### 3.6 Funding Applications - No applications received

### 3.7 Policy Sub-Committee (PSC) Report - Deferred to November

## 4. Other Business

### 4.1 In-Committee



#### Move In-Committee

It was agreed at 6.08pm the public is excluded from this part of the meeting, to discuss matters which, in public would infringe the privacy of a natural person under Section 9(2) (a) of the Official Information Act 1982. The Board moved out of in-committee at 6.25pm. While In-committee the board approved.

While in-committee the board received the resignation of Dr Edwards, LSM.

It was agreed a letter of acknowledgement be sent to Dr Edwards thanking him for his support and assistance.

**Decision Date:** 26 Sept 2024  
**Mover:** (Presiding Member) Patisepa Tāla'imanū  
**Seconder:** (Proprietor's Representative) Gillian Laird  
**Outcome:** Approved



#### Letter of Acknowledgement

A letter of acknowledgment be sent to Dr Edwards, Limited Statutory Manager.

**Due Date:** 28 Nov 2024  
**Owner:** (School Board Secretary) Barbara Ngataki

## 5. Meeting closed

### 5.1 Close the meeting

**Next meeting:** School Board Meeting - 28 Nov 2024, 5:00 pm

### New Actions raised in this meeting

Item	Action Title	Owner
1.4	90 Minute Blocks / Exam Study Leave <b>Due Date:</b> 28 Nov 2024	(Principal) Brian Evans
2.5	Letter of Acknowledgement <b>Due Date:</b> 28 Nov 2024	(School Board Secretary) Barbara Ngataki
2.7	Sub-Committee Membership <b>Due Date:</b> 28 Nov 2024	(Presiding Member) Patisepa Tāla'imanū

Item	Action Title	Owner
4.1	Letter of Acknowledgement <b>Due Date:</b> 28 Nov 2024	(School Board Secretary) Barbara Ngataki

Signature: \_\_\_\_\_

Date: \_\_\_\_\_