



## JOB ADVERTISEMENT: SAFEGUARDING OFFICER

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An exciting opportunity has arisen at Wesley College to join our pastoral team as Safeguarding Officer. This crucial role will assist in building a school-wide safeguarding culture where child safety and well-being are embedded at the heart of our organisation.

Working closely with the Deputy Principal Pastoral and the Head of Boarding, you will ensure efficient, effective and consistent approaches to the well-being and safeguarding of students and play a critical role in helping the school create a safeguarding culture. The successful candidate will:

- Be someone who is resilient, caring and who would be excited about supporting our students, staff and school in developing and embedding child safety best practices and cultural change.
- Act as a first point of contact for complaints and concerns, providing responses that reflect child-centred practice and timely assistance in line with policy, procedures and legislative requirements.
- Be approachable and support any students and whaanau who may be experiencing vulnerability by leading and delivering early help interventions to reduce risk, aid positive change and promote social, emotional and academic achievements.
- Use their initiative to develop a range of resources that empower students and staff in child safeguarding and protection and their participation in our safeguarding culture.
- Demonstrate their engaging personality by delivering child safeguarding training to staff and other stakeholders.
- Apply their eye for detail administration skills in establishing and maintaining accurate records and databases to underpin our evidence-based practice.
- Show their excellent communication and relationship building skills by creating and building strong relationships with staff (across all working levels), students, whaanau and community stakeholders.
- Welcome the challenges of a demanding role and be able to work flexible hours, including some evenings and weekends, as required.
- Be prepared to undertake additional responsibilities in line with the school strategic plan.

The successful candidate must be a passionate advocate for young people and their rights, particularly their right to safety and protection. A proven track record of working positively with Maaori and Pasifika communities is an advantage.

Knowledge in safeguarding and child protection is desirable; however, we are primarily looking for the right character and aptitude with a willingness to learn, as we have the expertise in place to support personal development in child safeguarding and protection. Experience with leading change in the work place, managing complaints and risk management would be an advantage.

**Wesley College is committed to safeguarding children and young people, staff and the school. In accordance with our child safety policies and procedures, all positions are subject to safer recruitment and screening processes, including but not exclusive to police vetting.**