

**SURRENDER AND RETENTION OF PROPERTY AND SEARCHES
PROCEDURE****RATIONALE**

Wesley College has a responsibility to provide a safe physical and emotional environment for students and staff. Wesley College can search and confiscate student property providing it complies with the legislation and can justify its actions as reasonable and necessary to keep the environment safe.

GUIDELINE

The Principal and/or appropriate SLT member has reasonable grounds to believe that a student may be under the influence of alcohol or an illegal substance, or is in possession of illegal substances/weapons that potentially may cause physical and/or emotional harm to the student and/or others.

PROCEDURE

1. The Principal and/or appropriate SLT member or other persons delegated by the Principal will ensure that the school acts reasonably, in good faith and in the least intrusive manner to achieve a safe environment.
2. The Principal and/or appropriate SLT member or other persons delegated by the Principal to exercise good judgement based on what is reasonable in the circumstances.
3. The Principal and/or appropriate SLT member or other persons delegated by the Principal will adhere to the Ministry of Education guidelines and procedures relating to the surrender and retention of property and searches of students.
4. The Principal and/or appropriate SLT member or other persons delegated by the Principal will ensure that staff are provided with opportunities for training in the understanding and operation of this procedure.

SUPPORTING DOCUMENTATION:

- [Guidelines for the Surrender and Retention of Property and Searches January 2014](#)

This procedure was issued by the Principal August 2022.

This procedure will be reviewed on / before August 2025.

PRINCIPAL

25 August 2022

DATE