



**PASTORAL COMMITTEE  
PROCEDURE**

**RATIONALE**

- The Wesley College School Board ("the Board") operates a Safe School Policy
- The School Board operates a Personnel Policy
- Under that Personnel Policy a Role of the Chaplain Procedure has been implemented
- Together those Procedures and Policies provide a framework for effective pastoral care, and emphasise positive interactions to create a safe learning environment.

**PROCEDURE**

1. The Committee will provide an opportunity for the staff involved in Pastoral Care, as defined by their role at Wesley College, to share information.
2. The Committee will discuss strategies to be developed / explored to support both boarding and day students at Wesley College.
3. The Committee will focus on improving the physical and emotional safety of students both as individuals and as a group.
4. The Committee will be supportive of both students and adults and proactive in its workings. It will not have a discipline / punishment focus.
5. Membership:
  - The Superintending Chaplain
  - The Pou Manaaki
  - The Director Boarding
  - The Deputy Principal Hostel/Wellbeing
  - The Principal
  - The Deputy Principal (Acting Principal) whenever the Principal is off-site.
  - The CMDHB School Nurse, who will bring information about students who present (regularly) to the Health Clinic with emotional or physical needs.
  - The appropriate SLT member who will bring information from Deans and teaching staff in relation to students in the school setting.
  - The Guidance Counsellor
  - The Social Worker
  - SENCO

The Principal may vary the membership of the Committee as is required.

6. This Committee includes the staff of both the Wesley College School Board and the Wesley College Trust Board. The Committee will act as a site Committee and will support both Boards in the development of practices and procedures to promote physical and emotional safety.

This procedure was issued by the Principal on November 2021.  
This procedure will be reviewed on / before November 2024.

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**PRINCIPAL**

11 November 2021  
**DATE**