

1.0 ADMINISTRATION

CONSTITUTION OF MEETING: Mr McGeorge constituted the meeting with prayer.

PRESENT: David McGeorge (in the Chair), Gillian Laird, Jean Paul Eason, Kuli Fisi'iahi, Fifita Viria, Roland Olago, Sakeo Buke, Lauraly Taia, and Brian Evans

APOLOGIES: Sepa Tala'imanu, Andrea Sikuea and Te Aroha Rountree

IN-ATTENDANCE: Barbara Ngataki, Board Secretary and Jeff Johansson past Trustee

WELCOME:

Mr McGeorge welcomed the new members of the Board to their first meeting and briefed the Board on the meeting agenda.

ACKNOWLEDGEMENTS:

The Board acknowledged:

- Passing of Mrs Harata Samusamuvodre, HOD Maori 1999-2008
- Mr Jeff Johansson - Retiring Trustee [2002-2022]: Mr McGeorge acknowledged Mr Johansson's long service to the Board and presented Mr Johansson with a College Bible.

2.0 STRATEGIC DECISIONS/DISCUSSIONS

- Reaffirm the resignation of Ms Beanne Aquila, LTR Science Effective 09/06/2022

It was **AGREED** to reaffirm the email decision of the Board to accept Ms Aquila's resignation effective 09/06/2022.

**VIRIA/LAIRD
AGREED**

Mrs Ngataki assumed the Chair for the Election of Chairperson and called for nominations.

Chairperson: David McGeorge **EASON/VIRIA**

Mrs Ngataki called for further nominations for Chairperson.

There being no further nominations Mrs Ngataki declared Mr McGeorge elected as Chairperson for the ensuing year.

Mr McGeorge assumed the Chair.

Mr McGeorge thanked the members of the Board for their confidence and advised that he will require the support of the Board to fulfil his role as the Chairperson.

Mr McGeorge called for nominations for the Deputy Chairperson.

Deputy Chairperson: Kuli Fisi'iahi **EVANS/ LAIRD**

Mr McGeorge called for further nominations for the Deputy Chairperson.

There being no further nominations the Chairperson declared Rev Fisi'iahi elected as Deputy Chairperson for the ensuing year.

Mr McGeorge called for nominations for the Secretary

Secretary: Barbara Ngataki **MCGEORGE/ FISI'IAHI**

There being no further nominations the Chairperson declared Mrs Ngataki elected as Secretary for the ensuing year.

Delegations

It was **AGREED** to confirm the 2022/23 Delegations

**MCGEORGE/VIRIA
AGREED**

2022/23 Sub-committees

It was **AGREED** to confirm in principle the sub-committees pending the addition of those not present.

**MCGEORGE/VIRIA
AGREED**

2022/23 Discipline Committee Co-Option

It was **AGREED** to confirm the co-option of Mr Jeff Johansson to the Discipline Committee.

**MCGEORGE/FISI'IAHI
AGREED**

3.0 MONITORING

3.1 NAG 1: Student Learning, engagement, process and achievement

- **Student Trustee Report:**

Mr McGeorge welcomed the new Student Trustee to the meeting and enquired if she had a report for this meeting of the Board.

Miss Taia advised she did not have a report for this meeting of the Board but was excited to be able to be present and participate in the meeting.

- **School Roll**

The Principal advised the school roll tends to dip at this time of the year but is still very healthy.

The Principal advised 2023 roll is progressing well and he will be looking to implement stronger marketing strategies to encourage more female enrolments for future years.

Mrs Ngataki advised that since the school opened the roll to junior female students a few years ago the female roll has continued to grow.

2022 Roll	Full Roll		Day		Boarding	
	Male	Female	Male	Female	Male	Female
Year 9	57	21	10	8	47	13
Year 10	62	21	14	11	48	10
Year 11	53	22	20	11	33	11
Year 12	57	16	22	7	35	9
Year 13	39	17	7	3	32	14
Sub Total	268	97	73	40	195	57
Total	365		113		252	
International	3		Applications Pending		0	
Domestic	362		Places Available		35	

2023 Roll	Full Roll		Day		Boarding	
	Male	Female	Male	Female	Male	Female
Year 9	39	10	8	3	31	7
Year 10	58	21	8	8	50	13
Year 11	62	21	14	11	48	10
Year 12	53	23	19	10	34	13
Year 13	56	16	22	7	34	9
Sub Total	268	91	71	39	197	52
Total	359		110		249	
International	3		Applications Pending		8	
Domestic	356		Places Available		33	

Attendance

The Principal advised that attendance at schools across NZ has been highlighted in the media recently. Wesley College's overall attendance for Terms 1 and 2 in 2022 had been around 73%. We considered this reasonably good given the challenges in Term 1 (Omicron) and Term 2 (Flu).

Current attendance is creeping to 77%, a long way off the target of 97% but it is a far more positive setting and hopefully will continue to rise through this term.

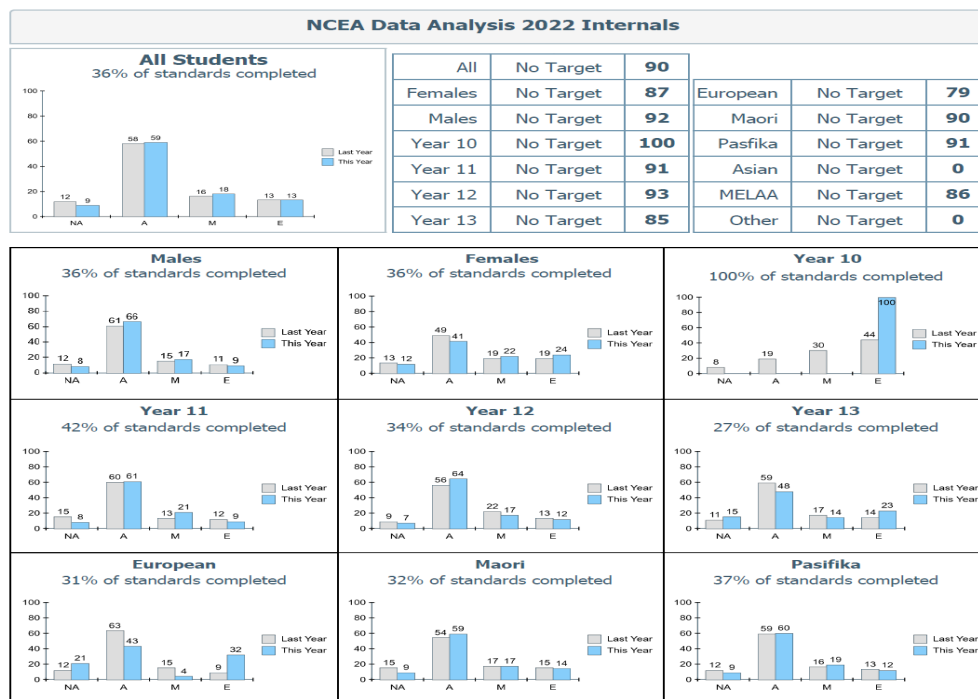
NCEA Tracking 2022

The Principal advised the expectation is still very high for a 65% plus pass at UE. Other Levels are tracking well, academic achievement is the key focus this term.

Mr Eason enquired if the target had shifted from the Annual plan target of a 75% pass rate.

The Principal advised the target had not shifted, the 65% plus pass rate is where we are at now in real time.

The Principal advised that NZQA has agreed to continue to award Learning Recognition Credits to students this year.



The Principal reported on the tabled Year 9 and 10 BOY / MOY comparison for 2022.

The graph highlighted the shifts in student reading and the progress that has been made since the beginning of the year.

The school runs a REP programme for students who need extra assistance, and they have access to Reading Plus.

Student Led Conferences July 2022

The Principal reported the Academic Mentoring with 'Learning Coaches' is into its 3rd year. A second day of Student Led Conferences was held on the last day of Term 2 with a positive turnout.

The aim of academic mentoring in 2022 is to provide more in-depth weekly mentoring for all students so that they may reach their potential and achieve their goals. Academic mentoring will lead to increased engagement in the classroom as students become more aware of their learning needs and take responsibility for their future goals. 'Learning Coaches' which is in line with the schoolwide development of mentors/coaches on staff.

2021 Wellbeing Review – continued responses

Work continues on actions relating to the Jan Hill Health and Safety review recommendations from 2021. In particular there have been a range of activities completed through term 2 this year, some of which will continue.

- Stymie App
- Anti-Bullying posters
- Parent Committee – including duty around the grounds during the day
- An anti-bullying 'month' with guest speakers and events
- Student's coaching students' course (peer mentoring)
- Duke of Ed – Year 10 – camp utilised as part of the 'adventurous journeys' section of the bronze award
- A new Leadership programme for Year 11 and 12 students started this term, 8 weeks in duration
- Taura Rangatira – developing our student service and leadership model continues

The Principal advised that following the students coaching students course (peer mentoring) 16, Y12 students are now engaged and working with junior students on their set goals. The course gives the students the tools to build relationships with one another. 12 staff members have also been trained and can now train other students.

The Principal also advised that a number of Y11 and 12 students are participating in an 8 week Launching Leaders programme. The programme focuses on helping the students to develop the skills, attributes, attitudes, and habits necessary for service leadership.

Ms Laird enquired if the leadership programme assists with UE.

The Principal advised Year 13 are already prepping for UE. The Launching Leaders programme is more about service leadership and engaging students in worldview.

Rev Fisi'iahi acknowledged the work of the Principal in building leadership within students.

Mr Olago voiced his support and agreed the coaching will give life skills, as leaders it will give value to everything they do. The programme can change a student's outlook and mindset.

Mr Olago also feels there is a role for parents to support and meet the school halfway and work together to achieve the best life balance for our students. We should ask ourselves what we can do better as parents.

Mrs Viria felt all aspects of a student's life can be uplifted; some students are more sporting than academic; sports could be used as a pathway to support their success. We could apply other methods to support their education.

The Principal agreed sport could be used as leverage to get students working toward academic success.

Ms Laird felt that we must remember not all students have families to support them, there are those with more struggles to cope with.

It was **AGREED** to receive the report of the Principal.

1 June and 1 July MOE Roll Return

It was **AGREED** to receive the 1 June and 1 July MOE Roll Return.

**MCGEORGE/VIRIA
AGREED**

3.2 NAG 2: Self-Review

2022 Professional Development Goal - Mana Ōrite mō te Mātauranga Māori

Ongoing sessions and curriculum development continues.

2023 – 2025 Strategic Plan

Work continues around developing the new strategic plan. The key ideas are tabled below.

Key Performance area for 2023 - 2025
Curriculum and pedagogy
Culturally responsive
Literacy and numeracy
Wellbeing
Special character
Resourcing

Most popular suggestion for Vision statement

Te Kareti o Wetere - Wesley College is a Methodist School aspiring to serve, to work hard, to make a difference.

Most popular suggestion for Mission Statement

Toku manaaki toku toiora. Toku toiora toku manaaki
When service is my well-being, my well-being is served

Next steps

- Feedback to staff – complete
- Consult Community – survey has gone out, planned hui will take place this term
- Consult Boards – ongoing
- Student voice – underway

3.3 NAG 3: Personnel

New Staff

- Mr Gavin Sheppard Teacher of Science and Independent Learning (LTR)
- Ms Savita Vegil Teachers Aid Learning Support

Teacher Registration:

The Board **AGREED** to receive the teacher registration status as included with the Principals report.

**MCGEORGE/LAIRD
AGREED**

MEETING ADJOINED FOR DINNER 5.53PM

MEETING RECOMMENCED 6.08PM

3.4 NAG 4: Property and Infrastructure

- **Hostel Council:**

Mr Johansson advised the Hostel Council met via zoom 9 June 2022 discussions were Anti Bullying and the aligning of BOT/TB Policies and the old students presentations in Chapel which were well received, the presentations enforced the schools Kairangi values.

- **Finance Report: P&F Sub-Committee:**

Mr McGeorge reported on the tabled Finance Report for the month end July 2022 highlighting income, expenditure and cyclical maintenance to date.

Principal's Credit Card

The Principal declared his conflict of interest.

Mr McGeorge advised there were no issues to report and has signed off the Principal's credit card.

Maintenance

Ms Laird advised the Administration roof has been repaired.

Mr Eason enquired if the bed that has been taken from the staffroom wellbeing room could be replaced.

Mr McGeorge to follow up with Mrs Bellette.

DM

It was **AGREED** to receive the report of Mr McGeorge.

**OLAGO/BUKE
AGREED**

- **Charity Applications:** no applications:

3.5 NAG 5: Health and Safety:

It was **AGREED** to receive the Health and Safety minutes dated 21 June 2022.

**OLAGO/BUKE
AGREED**

3.6 NAG 6: Administration and Compliance

- **Community Consultation:**

Mr Johansson advised he had not been able to organise the community consultation prior to the new board taking office. It was suggested that a consultation meeting could take place around an event that was being held at the school however time was not on his side.

The Principal advised a full school survey has been sent out for parents to complete. The closing date is in a few days. Community consultations were disrupted with Covid but engagement with our Maori and Pasifika families could now be organised by the Board. The Board should consider what it is they want to consult the community about, what information it is seeking.

Rev Fisi'iahi suggested a face to face consultation could be held during Polyfest.

Mrs Viria advised she was willing to attend and support consultation.

- **Compliance Sub-Committee:**

Policies: Protected Disclosures (Protection of Whistleblowers) Act 2022, Public Statement, ICT Digital Cyber Safety, Equal Employment Opportunities

It was **AGREED** to adopt on block the Protected Disclosures (Protection of Whistleblowers) Act 2022, Public Statement, ICT Digital Cyber Safety, Equal Employment Opportunities

**MCGEORGE/FISI'IAHI
AGREED**

Procedures: Protected Disclosures (Protection of Whistleblowers) Act 2022, Surrender and Retention of Property and Searches, Discretionary Leave, Staff Discipline, Reporting Child Abuse

It was **AGREED** to receive on block the Protected Disclosures (Protection of Whistleblowers) Act 2022, Surrender and Retention of Property and Searches, Discretionary Leave, Staff Discipline, Reporting Child Abuse.

**MCGEORGE/FISI'IAHI
AGREED**

- **2022 Parent/Staff/Student Trustee Election Results:**

It was **AGREED** to receive the results of the Parent and Student Trustee Elections.

**VIRIA/LAIRD
AGREED**

The Board noted the Staff Trustee Election has gone to a voting election and the results will be published after the count mid-day 14 September 2022.

4.0 ADMINISTRATION

4.1 Approve Minutes 26 May 2022

It was **AGREED** to confirm the minutes of the meeting held 26 May 2022, as a correct record.

**MCGEORGE/LAIRD
AGREED**

4.2 Correspondence

DATE	OUTWARD	REGARDING
	Nil	

DATE	INWARD	REGARDING	SUGGESTED ACTION
30.05	Aqualab	Drinking water results – Gym Kitchen	Information
09.06	Ms Beanne Aguila	Resignation effective 09/06/2022	Receive
29.06	Aqualab	Drinking water results – Cafeteria Kitchen	Information
29.07	Aqualab	Drinking water results – Staffroom	Information

Matters Arising: No matters arising

It was **AGREED** to receive the inward correspondence.

**MCGEORGE/LAIRD
AGREED**

5.0 GENERAL BUSINESS

- **100 Years Chapel Service, Sunday 28 August 2022 at 11am**

Mr Johansson advised the Chapel Service will be followed by a lunch and invitations have been sent out.

An Alumni Dinner has been scheduled for 1 October where the first past students will be inducted, Jonah Lomu, Sir Richard Taylor and Judge Tinimiraka Clark.

Mr Johansson extended an invitation to the new members of the board and suggested that the Board of Trustees consider making payment for the cost.

Mr McGeorge felt that it was a great opportunity for the new members to attend and will discuss with Trust Board the payment. Mr McGeorge requested that interested members confirm with Mrs Ngataki.

- **Combined Boards Meeting/Christmas Dinner 24 November tbc**

Mr McGeorge advised the new members to keep the 24th of November free for the Combined Boards Meeting/Christmas dinner.

Mrs Ngataki enquired if the retiring Trustees could also be invited to the Combined Board Christmas dinner.

It was **AGREED** to invite the retiring Trustees to the dinner.

Mr Johansson and Miss Taia left the meeting at 6.39pm

IN-COMMITTEE

It was **AGREED** at 6.39pm that in terms of Section 48 of the Local Government and Official Information Act 1987, the public be excluded from this part of the meeting, to discuss matters which, in public would infringe the privacy of a natural person under Section 9(a) of the Official Information Act 1989.

**MCGEORGE/BUKE
AGREED**

It was **AGREED** that the Board of Trustees return to open meeting at 6.51pm after discussing student discipline and staff matters.

**MCGEORGE/BUKE
AGREED**

6.0 Next board meeting: 5pm, Thursday, 10 November 2022 via Zoom

The meeting closed at 6.55pm in prayer.

Signed as a correct record this 10 November 2022

David McGeorge
CHAIRPERSON