



## WESLEY COLLEGE

### ASSESSMENT GUIDE FOR STUDENTS *National Qualifications Framework (NQF)*

2021

#### MANAGING NATIONAL ASSESSMENT FOR NATIONAL QUALIFICATION FRAMEWORK

##### Introduction:

Students in Years 11-13 will be studying for a number of qualifications. What follows explains how the qualification system works. Some Year 10 students may have an opportunity to attempt a standard.

##### How NCEA works

The National Certificate of Educational Achievement (NCEA) is the main national qualification for secondary school students in New Zealand.

NCEAs are recognised by employers, and used for selection by universities and polytechnics, both in New Zealand and overseas.

Refer to the following link for more information: [www.nzqa.govt.nz](http://www.nzqa.govt.nz)

<p><b>Internal assessments</b> are used to assess skills and knowledge that cannot be tested in an exam, e.g. speeches, research projects and performances</p>	<p>For <b>unit standards</b> some standards have two grades available:</p> <ul style="list-style-type: none"><li>• One type of grade range will be achieved (A) for meeting the criteria of the standard and Not achieved (N) if a student does not meet the criteria of the standard</li><li>• The other grade range is the same as for achievement standards</li><li>• These grades are for non-approved university subjects</li></ul>
<p>Most <b>external assessments</b> are by examination that take place in Term 4. For some subjects, e.g. Technology or Visual Arts, students submit a portfolio of their work at the end of year.</p>	<p>For <b>achievement standards</b>, there are four grades:</p> <ul style="list-style-type: none"><li>• Achieved (A) for a satisfactory performance</li><li>• Merit (M) for very good performance</li><li>• Excellence (E) for outstanding performance</li><li>• Not achieved (N) if students do not meet the criteria of the standard</li></ul>

##### NCEA Levels and Certificates

There are three levels of NCEA certificate, depending on the difficulty of the standards achieved. At each level, students must achieve a certain number of credits to gain an NCEA certificate. Credits can be gained over more than one year.

<b>Level 1</b>	<b>80</b> credits are required at any level (level 1, 2 or 3) including literacy and numeracy.
<b>Level 2</b>	<b>60</b> credits at level 2 or above + <b>20</b> credits from any level. Level 1 literacy and numeracy requirements must also be met.
<b>Level 3</b>	<b>60</b> credits at level 3 or above + <b>20</b> credits from level 2 or above

Credits gained at one level can be used for (or count towards) more than one certificate. They may also be used towards other qualifications.

## **NCEA endorsements**

When students perform consistently at the 'Achieved' level and above, their result(s) can be 'endorsed' to reflect that high achievement. This can occur at either the Certificate level or individual course level.

Refer to: [www.nzqa.govt.nz/qualifications-standards/qualifications/ncea/understanding-ncea/ncea-ma-le-pasifika/](http://www.nzqa.govt.nz/qualifications-standards/qualifications/ncea/understanding-ncea/ncea-ma-le-pasifika/)

## **Getting your NCEA results**

The New Zealand Qualifications Authority (NZQA) administers NCEA and holds a database of all results. To access your results, log in to your learner home page on the NZQA website, [www.nzqa.govt.nz/learner-login](http://www.nzqa.govt.nz/learner-login) using your unique National Student Number (NSN).

## **Can I appeal my results?**

Yes, you can. If you have questions about the marking of an internal assessment, firstly discuss this with your subject teacher at the time your work is returned. If you are still not satisfied with the grade awarded, then you have 5 school days to appeal. Fill in an appeals form and pass onto the Principals Nominee. Appeal forms can be collected from the main office or school website. The Principals Nominee will investigate and then come back to you with a final decision. If you are not satisfied with the Principals Nominees decision, then you can appeal to NZQA.

## **Derived grade process**

Candidates who have been prevented from sitting examinations or otherwise presenting materials for external assessment, or who consider that their performance in an external assessment has been seriously impaired because of exceptional circumstances beyond their control, may apply to the New Zealand Qualifications Authority for a derived grade.

Refer to [www.nzqa.govt.nz/ncea/acrp/secondary/docs/derived-grade-app.doc](http://www.nzqa.govt.nz/ncea/acrp/secondary/docs/derived-grade-app.doc) for further information.

## **Special assessment conditions (SAC)**

### **Procedure**

1. Students with special learning needs are, in most cases are identified prior to Year 11 by the SENCO teacher. However, a new student to school may be able to access this service.
2. Referrals may come from teachers, parents or outside agencies. Students may not self-refer.

Refer to [www.nzqa.govt.nz/special-assessment-conditions](http://www.nzqa.govt.nz/special-assessment-conditions) for further information.

## **External examinations**

External exams will take place at a designated time in Term 4. All students entered are expected to attend their external examination.

Refer to [www.nzqa.govt.nz](http://www.nzqa.govt.nz) for the external examination timetable.

## **Examination Fees**

NZQA fees are no longer required for domestic students.

International students have an examination fee.

Refer to [www.nzqa.govt.nz/fees](http://www.nzqa.govt.nz/fees) for further information.