



# WESLEY COLLEGE TRUST BOARD

## HEALTH AND SAFETY POLICY

### RATIONALE

Wesley College is committed to providing a healthy and safe environment for its employees, students and visitors to the college.

### PURPOSE

The purpose of this policy is to provide guidelines for the implementation of the Health and Safety at Work Act 2015

### POLICY GUIDELINES

1. Wesley College will operate under the requirements of the Health and Safety at Work Act 2015, so that all employees, boarders, visitors, clients, members of the public remain safe because of either their work or from being on site. The College is committed to providing a healthy and safe workplace.
2. Health and safety is a joint responsibility and all are required to share in this commitment. All employees, boarders and contractors are expected to take the initiative in anticipating, preventing, and correcting conditions and practices that may cause harm to themselves or others.
3. The College will note all hazards in the Hazard Register and reduce the risk of harm that may result from the hazard.
4. Any accident that involves staff, students or visitors to the site must be reported using the Safe 365 app.
5. Details of any incident or near miss will be recorded using the Safe 365 app.
6. Director of Business Services will report on the implementation of this policy to the April Trust Board meeting each year.

This policy was adopted by the Wesley College Hostel Council on 3 June 2021

This policy will be reviewed on or before the June Wesley College Hostel Council meeting 2024.

Dated:

*Colin Telford*

Chairperson

3 June 2021